

## TOWN OF MORIAH

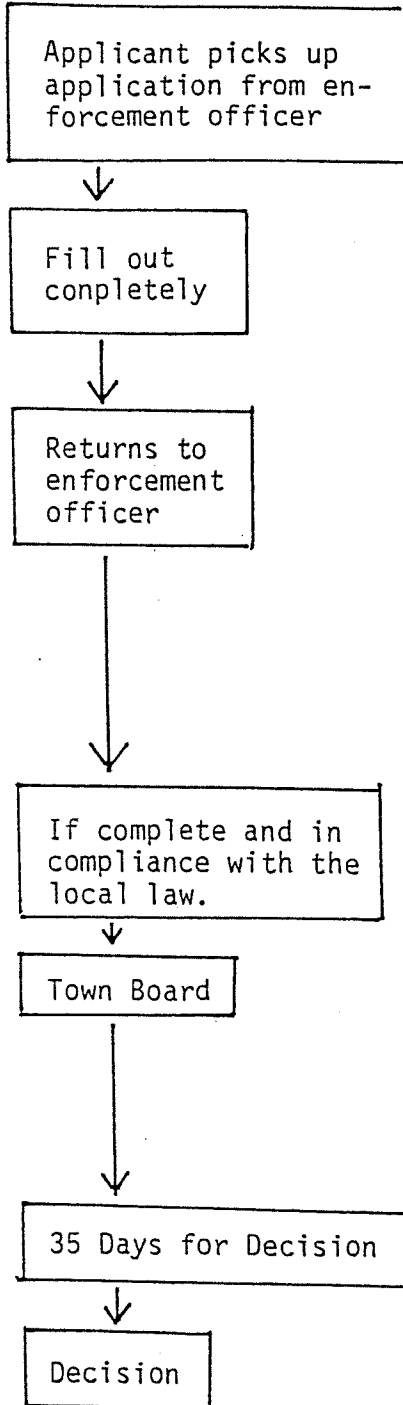
### INFORMATION PACKET FOR MOBILE HOME APPLICANTS

This local law applies to the Town of Moriah outside the Incorporated Village of Port Henry. The Town of Moriah Mobile Home Local Law is in effect to safeguard the health, safety and welfare of the residents of Moriah. All the standards and considerations contained in it are directly related to this purpose. Copies of the law are available at the Town Hall. Questions should be directed to the Town Board or the Enforcement Officer.

#### WHAT THIS PACKET CONTAINS:

- \* A diagram of the application-permit process (page 1)
- \* Who must apply (page 2)
- \* A brief description of the standards and considerations which the enforcement officer and town board take into account (page 2)
- \* Foundation requirements of the New York State Fire and Building Code (page 4)
- \* Separation distances from wastewater sources table from New York State Department of Health's Waste Treatment Handbook: Individual Household Systems (page 10);
- \* Required Length of Absorption Trench table from New York State Department of Health's Waste Treatment Handbook: Individual Household Systems (page 10);
- \* Soil percolation test guidelines from New York State Department of Health's Waste Treatment Handbook: Individual Household Systems (page 11);

DIAGRAM OF THE PROCESS



Applicant picks up application from enforcement officer

Enforcement officer checks sections for which he/she has responsibility, for completeness. If complete, he/she shall then check for compliance. If incomplete or not in compliance, returned to applicant. If complete and in compliance, goes to Town Board.

Town Board checks all sections for completeness. If complete, it shall then check sections for which it has responsibility for compliance. If incomplete or more information is needed, application is returned to the applicant.

WHO MUST APPLY

Any person who plans to maintain and occupy a new mobile home or substantially alter, relocate or add to an existing mobile home within the Town of Moriah.

DESCRIPTION OF STANDARDS/CONSIDERATIONS

Some aspects of review are under the jurisdiction of the enforcement officer. Others are under the jurisdiction of the Town Board. The person responsible for each aspect is identified below.

1. Safety Standards
  2. Structural Standards
  3. Foundations
- These are all straightforward and are in place to insure that the mobile home is physically safe and sound. These standards are the responsibility of the enforcement officer.
4. Aesthetic Standards and Considerations  
These are in place to insure, as much as possible, that the mobile home is in character with the existing surroundings, physical and natural environments. These are the responsibility of the Town Board.
  5. Environmental Standards and Considerations  
To protect, to the greatest extent possible, the quality of the natural environment, these standards and considerations have been included. They are the responsibility of the Town Board.
  6. Sewage Standards and Considerations
  7. Water Supply Standards and Considerations
- These are in place to secure not only the quality of the environment, but the health of the residents of the Town of Moriah. These are the responsibility of the Enforcement Officer.
8. Lot Size  
These requirements are based upon the Adirondack Park Agency Act (Executive Law, Article 27) and the guidelines prescribed by the New York State Department of Health.

TOWN OF MORIAH

APPLICATION FOR MOBILE HOME PERMIT

NOTE TO APPLICANT: Prior to completing this application, please take the time to read the packet of helpful information. It provides a brief explanation of all that is required for this application to be deemed complete and then, considered. An incomplete application will NOT be considered by the Town Board and no permit will be issued. A copy of the local law can also be obtained at the Town Hall. The fee, to be submitted with this application, is \$50.00 for a permit; \$35.00 for a temporary permit.

I. GENERAL INFORMATION

NAME OF APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_

TAX MAP SECTION/BLOCK/LOT NUMBER OF PROPERTY IN QUESTION

\_\_\_\_\_  
(Tax maps are available in the Town Hall.)

APPLICANT'S SIGNATURE \_\_\_\_\_

If applicant is not the owner of the property in question, the landowner's signature is required.

II. MAP

A plan of the property in question, drawn reasonably to scale, shall accompany this application. To be considered complete, the plan shall include the following:

- A. The area and perimeter dimensions of parcel;
- B. The location and size of all existing and proposed on-site structures;
- C. Proposed location of driveway;
- D. Location and size of all existing and/or proposed on-site utilities (water lines and facilities, sewage disposal facilities, storm sewers and drainage systems, if existing);

E. Existing watercourses and/or wetland areas;

F. General indication of location of wooded and open areas.

### III. AESTHETIC INFORMATION

State the material to be used to "skirt" (enclose) the bottom portion of mobile home. The skirt must be in place within thirty (30) days after location on the lot.

---

---

---

---

### IV. ENVIRONMENTAL INFORMATION

Describe the general landscaping/seeding plan which shall take place as soon as practical following installation to control soil erosion.

---

---

---

---

---

---

---

---

Soil percolation tests must be conducted in accordance with New York State Department of Health guidelines, which are included in the packet of helpful information. Please list the individual or company that performed the tests as well as the test results, below, and mark the location of these test sites on the map to be submitted with this application.

---

---

---

---

---

Describe the method of on-site sewage disposal, if applicable, including location, design, and construction materials. (The location shall also appear on accompanying map.)

---

---

---

---

---

---

---

---

---

---

---

Describe the proposed water source facility, including location, design, and construction materials, if applicable.

---

---

---

---

---

---

---

---

---

---

V. ADDITIONAL INFORMATION

The Town Board has the right to require any additional information it feels is relevant to the rendering of a decision.

MOBILE HOME INFORMATION

1. Number of Exits \_\_\_\_\_
2. Number of Smoke Alarms \_\_\_\_\_
3. Size of Electrical Panel Box \_\_\_\_\_
4. Method of Heat \_\_\_\_\_
5. Size of Mobile Home \_\_\_\_\_
6. Year \_\_\_\_\_

PERMIT NO. \_\_\_\_\_

TOWN OF MORIAH  
MOBILE HOME PERMIT

This permit, issued to \_\_\_\_\_ of \_\_\_\_\_,  
entitles the holder to place a mobile home on such property identified  
as: Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ on the Town of Moriah  
tax map.

All aspects of installation of the mobile home shall be in accordance  
with the provisions contained in the Town of Moriah Mobile Home Local  
Law. If, upon inspection, a violation is found, Section 6.2 of the  
Local Law shall be implemented.

This permit is valid from \_\_\_\_\_ to December 31  
of \_\_\_\_\_. A fee of \$50.00 has been collected; \$35.00  
if this is to act as a temporary permit.

\_\_\_\_\_  
Enforcement Officer

\_\_\_\_\_  
Town Board designee

\_\_\_\_\_  
Permit Holder

\_\_\_\_\_  
Date