

**Sherman Free Library
Board of Trustees Meeting
July 10, 2013**

Present: Staley Rich, Rose French, Bill Bryant, Sue Nephew, Jackie Viestenz, Tom Scozzafava, Betty LaMoria, and Andrea Anesi

Excused/Absent: Eileen Anderson, Janet Strack, Walt Wojewodziec

The meeting was called to order by President Staley Rich at 4:08PM.

ON MOTION by Bill Bryant, seconded by Tom Scozzafava, all in favor, carried, **RESOLVED** to approve the minutes from the last meeting.

Staley thanked Jackie Viestenz for all her years of hard work and dedication to the Library.

Staley formally introduced the new Library Director, Andrea Anesi and the new Library Assistant, Gail Baker.

Director's Report:

See attached.

Old Business:

The Library has received money from unclaimed funds for approximately \$3,000.00. It was discussed what we should use this money for, and the drainage issue was brought up and so wasn't an air conditioner. Bill will get an estimate for an air conditioner unit that is installed right into the wall and the compressor part of it sits outside. The Library was given a used air conditioner, but with a used one, you never know what you are going to get, we would be better off getting something new.

When the drainage was discussed, Staley mentioned that the Village has a new DPW Superintendent, John LaForest and he seems very eager to help in any way he can.

Staley mentioned that the rummage sale went very well, we raised roughly \$782.00.

New Business:

Andrea already received the debit card from Glens Falls National Bank.

Andrea has requested to get paid twice a month instead of monthly. She has priced what that would cost through Patrick Ida (\$895.00 annually) vs. using Quick Books software (\$402.00 annually) ourselves. **ON MOTION** by Sue Nephew, seconded by Bill Bryant, all in favor, carried, **RESOLVED** that Andrea Anesi purchase the Quick Books software and familiarize herself with how to use it, so we can start using it effective January 1, 2014.

Andrea would also like additional overlap hours so she is here when Gail is here so they can get more done when it is busy, for example, Thursdays seem to be very busy. **ON MOTION** by Tom

Scozzafava, seconded by Bill Bryant, all in favor, carried, **RESOLVED** that effective September 1, 2013, Andrea will add an additional 2 hours a week to her schedule.

Staley would like to make our appeal letter double sided this year, due to all the changes with the new Director and all the events we have going on.

The article and picture are out in the Times of Ti and they look good.

Fundraisers were discussed, and Andrea feels one large book sale, maybe for Labor Day would be better instead of having one every month, it is a lot of work for the little amount of money we receive. The last book sale we made \$74.55.

Staley would really like to see the “Friends of the Library” take off. If we could get other people interested in the Library instead of the Trustees doing all the work, people won’t get burnt out from helping all the time. Tom would like to see Steve Engleheart, from ARCH, come down and take a look at the Library. His interest is in preserving old buildings.

Staley briefly mentioned we need to start thinking about the 2014 Budget and also officers for next year. Janet Strack will be resigning, so we will need a secretary. She also mentioned that Matt Brassard is the new Village Deputy Mayor and he will be attending Library meetings in place of Mayor Ernie Guerin. She also mentioned that she is going to ask Kathy Leveille if she would be interested in joining the Library, we will need a new trustee with Janet Strack resigning.

Jackie mentioned that we did not receive any money from the Charles R. Wood Foundation for art programs

Date of next meeting: Tuesday, September 10, 2013 at 4:00PM.

ON MOTION by Sue Nephew, seconded by Betty LaMoria, all in favor, carried, **RESOLVED** to adjourn the meeting at 5:25PM.

Respectfully,

Rose M. French
Trustee