

The 216<sup>th</sup> ORGANIZATIONAL MEETING of the Town Board of the Town of Moriah was held at the Town of Moriah Court House, 42 Park Place, Port Henry, NY on Wednesday, January 3, 2024 at 6:00pm.

Present: Matthew Brassard Supervisor  
Paul Salerno Councilman  
Nate Gilbo Councilman

Absent: Thomas Anderson Councilman

Others Present: Brian Venne, Chelsea Merrihew and Rose French-Town Clerk

Supervisor Brassard opened the 216th Organizational Meeting of the Town of Moriah Town Board at 6:08pm by saluting the flag. He thanked Chelsea Merrihew, Essex County Clerk for being here.

1. **ON MOTION** by Councilman Salerno, unanimous second, the following resolution was  
APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** a resolution of condolences to the family of Daniel “Digger” Laing.

2. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** to approve end of year transfers and any transfers needed on a monthly basis.

3. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** Arthur Morgan is hereby appointed Water and Sewer Superintendent for the Town of Moriah with a salary that was adopted in the 2024 Budget-\$59,155.00.

4. **ON MOTION** by Councilman Gilbo, seconded by Supervisor Brassard, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Deputy Supervisor position be hereby set for the Town of Moriah for the year 2024. This position is the appointment of the Supervisor and Mr. Brassard hereby appoints Paul Salerno as the Deputy Supervisor. Said appointment carries an additional salary of \$1,000.00. He is also authorized to sign checks in the Supervisor’s absence.

5. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Matthew Brassard, Supervisor, be and is hereby authorized by the Town Board of the Town of Moriah to attend the Association of Towns Meetings in New York City in February 2024. Mr. Brassard will attend the Annual Business Session of the Association of Towns and will also be the Voting Delegate for the Town of Moriah. Any elected official desiring to go may attend. Reimbursement will be actual necessary expenses with meals being paid at the state rate.

6. **ON MOTION** by Councilman Salerno, seconded by Supervisor Brassard, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo

Nays 0  
Absent Anderson

**RESOLVED** that the position of Budget Officer for the Town of Moriah be set and that Matthew Brassard, Supervisor, be and hereby is appointed Town of Moriah Budget Officer for the year 2024 at a salary of \$3,123.00. Rebecca Gilbo is appointed as Deputy Budget Officer at a salary of \$3,123.00.

7. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that James Sprague be and is hereby appointed Town of Moriah Transfer Station Operator for the year 2024 at a salary of \$51,667.00 (\$24.84/hr) and set rate of \$18.17/hr. for transfer station attendant.

8. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Julie Ida, be and hereby is appointed Clerk for the Town of Moriah at a salary adopted in the 2024 Budget of \$18.49.

9. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that the Town of Moriah be authorized to pay \$1,200.00 dues to the Association of Towns for the year 2024.

10. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that all Town Officials shall receive their actual and necessary expenses for mileage at the rate allowed by the IRS per mile for 2024 to perform the duties of their offices. Vouchers must have the place they left from and where they went, the miles to and from and what business was conducted for the mileage.

11. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that the Town Board of the Town of Moriah hereby designates the The Sun as the official newspaper of the Town of Moriah for the year 2024 with the Press-Republican of Plattsburgh as an alternate.

12. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Matthew Brassard, Supervisor, be and is hereby authorized to renew the contract with the Town of Moriah Ambulance Squad, Inc. for the year 2024, for the sum of \$50,000.00 plus diesel to transport residents and persons within the boundaries of the municipality to hospitals (as per contract). The Town also pays for Worker's Compensation for Volunteers only of the Ambulance Squad.

13. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that the Deputy Highway Superintendent position carry a salary as adopted in the 2024 budget in the amount of \$25.84 per hour. The appointed Deputy can use a Town vehicle at Mr. Wilson’s discretion. Mr. Wilson appoints Mark Maye as Deputy Highway Superintendent.

14. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Rose M. French, Town Clerk and Tax Collector be and hereby is authorized to sign checks on the Town Clerk’s Account and the Tax Collector’s Account at the Glens Falls National Bank, Port Henry Office, Port Henry, NY for the year 2024.

15. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** whereas, under and by virtue of Subdivision 1, Section 164, Article 4 of the Town Law, this Board is required to designate the banks of trust companies in this State in which the Supervisor, Town Justices, Town Clerk and Tax Collector, Policeman of the Town of Moriah shall deposit all monies coming into their hands by the virtue of their respective offices, now, **THEREFORE BE IT RESOLVED**, that the Glens Falls National Bank, Port Henry Office, Port Henry, NY be and it hereby is designated as depository of all monies coming into the hands of the Supervisor, Town Justices, Town Clerk, Tax Collector, Policeman, of the Town of Moriah, by virtue of the respective office and said offices, and said officials are hereby directed to deposit all such monies coming into their hands in said depository for the year 2024.

16. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Mr. Brassard, Supervisor, be and hereby is authorized to purchase Certificates of Deposit with available funds depending on interest rates.

17. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Art Brassard be appointed as Full-time Police Officer for the year 2024 at a salary of \$24.84 per hour; 7:00am – 3:00pm and \$26.24 for hours 3:00pm – 7:00am; set by the 2024 budget.

18. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that all unionized employees will follow the schedule regarding sick, personal leave, and vacation days in accordance with the Union Agreement.

Mr. Brassard presented the Board with the following list of committees:

Deputy Supervisor . . . . . Paul Salerno

Highway . . . . .	Tom Anderson, Nate Gilbo
Transfer Station. . . . .	Paul Salerno
Senior Citizens. . . . .	Matthew Brassard
Water and Sewer . . . . .	Paul Salerno, Nate Gilbo
Buildings and Grounds . . . . .	Matthew Brassard
Youth Commission . . . . .	Thomas Anderson -Voting Member of Youth Board
Campsite. . . . .	Nate Gilbo, Paul Salerno
Cable TV . . . . .	Nate Gilbo, Matthew Brassard (New Contract Renewal)
Public Access TV/YouTube . . . . .	Matt Brassard/Nate Gilbo
Police Committee . . . . .	Matt Brassard, Paul Salerno
Animal Control . . . . .	Paul Salerno
Iron Center. . . . .	Tom Anderson
Chamber of Commerce . . . . .	Matt Brassard, Nate Gilbo
Code Enforcement . . . . .	Paul Salerno/Matt Brassard
Waterfront Development Committee . . . . .	Nate Gilbo

Payroll: As per Union Contract and 2024 Budget.

The following schedules are paid holidays, vacation days, and sick days for non-union employees:

Paid Holidays:

New Year's Day	Columbus Day
Martin Luther King, Jr.	Veteran's Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Juneteenth (June 19 <sup>th</sup> )	Christmas Day
July 4th	Floating Holiday
Labor Day	

Vacations: (Continuous Service)

1 year - - - - - 5 working days	5 years - - - - 15 working days
2 years - - - - -10 working days	10 years - - - - 20 working days

Sick Days: One (1) day per month; The Supervisor believes you can accumulate 120 sick days.

19. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that Matthew Brassard, Supervisor, be and he hereby is authorized to renew the contract with the Sherman Free Library, Port Henry, NY for the amount of \$25,000.00 for the year 2024, payable in May 2024.

Discussion: The Supervisor stated they are their own taxing district now, may remove this at some point.

20. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED**, that Matthew Brassard, Supervisor, be and he is hereby authorized to set the appropriation for Moriah Fire District No. 1, and Mineville/Witherbee Fire District No. 2 at \$26,000.00 each for fire protection and an additional \$5,000 of in-kind services for snow plowing for Fire Districts #1 & #2 for the year 2024 payable in May 2024.

21. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
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Nays 0  
Absent Anderson

**RESOLVED** that the compensation for the members of the Board of Assessment Review for 2024 shall be \$300 per year per person unless otherwise authorized by the Town Board, consistent with duties in Town Law as required. (This amount includes the 2 Special Meetings required by the state).

22. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that the Town of Moriah Town Board enter into a shared services contract with Moriah Central School for in-kind services from the Town for snow plowing/ice removal in the amount of \$5,000 in exchange for the use of the school for the summer program for 2024.

23. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that the Regular Meetings of the Town Board of the Town of Moriah for 2024 will remain on the third Thursday of each month at 6:00 PM to be held at the Court House, 42 Park Place, Port Henry, New York.

24. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that all Department Heads must attend all Town Board Meetings if requested by the Supervisor. IF UNABLE TO ATTEND, THEY MUST PROVIDE A WRITTEN REPORT FOR THE COMMITTEE MEMBER/TOWN BOARD MEMBER TO BRING TO THE BOARD MEETING.

25. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that all Town Vehicles must carry the Town insignia decal on each side of the vehicle. Also, Town equipment shall not leave the Town of Moriah unless approved by the immediate Supervisor of that Department. Town equipment is to BE USED FOR TOWN WORK ONLY. Only Town Employees are to be in the vehicles with the exception of the police when making an arrest and the Senior Citizens Van.

26. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Richard LaPier be and hereby is appointed to the position of Code Enforcement Officer-Building Construction for the year 2024 at a salary of \$12,636.00 as per the 2024 budget and Frank Slycord be and hereby is appointed to the position of Code Enforcement Officer-Property Maintenance for the year 2024 at a salary of \$12,636.00 as per the 2024 budget.

27. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED Ayes Brassard, Salerno, Gilbo  
Nays 0  
Absent Anderson

**RESOLVED** that Elizabeth LaMoria be and hereby is appointed Town Historian for the Town of Moriah for the year 2024. Mrs. LaMoria as Town Historian shall receive a salary in the amount of \$1,500.00 per year.

28. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that one Vital Record book per year is restored for a cost not to exceed \$1,500.00.

**BE IT FURTHER RESOLVED** to add an additional \$500 for the restoration of one vital record book for 2024 due to price increase.

29. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that Moriah Family Health Center’s PA Chris Wolfe be appointed Health Officer for the Town of Moriah, at a salary of \$857.00 per year, does not include health insurance, for the year 2024.

30. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** to appoint Edward Roberts Animal Control Officer at \$7,426.00 for the year 2024.

31. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that the Town Board of the Town of Moriah does hereby set the salaries of the following Town Officers and employees for the year 2024 beginning January 1, 2024 at the amounts respectively stated and such salaries shall be payable at the time specified.

NAME	OFFICE	SALARY
Matthew Brassard	Supervisor	\$40,145
Matthew Brassard	Budget Officer	\$3,123
Paul Salerno	Councilman	\$7,000
Thomas Anderson	Councilman	\$7,000
Nathan Gilbo	Councilman	\$7,000
Paul Salerno	Deputy Supervisor	\$1,000
Rose M. French	Town Clerk/Tax Collector	\$41,096
	Vital Records	\$2,188
	Water & Sewer Clerk	\$5,121
Brian Venne	Justice	\$17,205
Richard Carpenter	Justice	\$17,205
Brent Ida	Assessor (Chairman)	\$14,782
Leilani Sprague	Assessor	\$8,277
Joel Zelinski	Assessor	\$8,277
Jamie Wilson	Highway Superintendent	\$66,985
	Senior Citizens Bus Driver	Per Diem-\$16.20/hr
Tom Cowin	Buildings & Grounds	\$52,540
Matt Ball	Maintenance Laborer	\$22.44
LeeAnn Sprague	Sr. Account Clerk-35 hr/wk	\$22.50/hr

Lifeguard	\$17.00/hr
Campsite Laborer	\$18.01/hr
Campsite Foreman	\$20.61/hr.
Senior Account Clerk	\$64,865
Clerk-Julie Ida	\$18.49/hr
Deputy Highway Superintendent	\$25.84/hr.
HEO	\$24.84/hr.
Water & Sewer Maintenance	\$24.84/hr.
Transfer Station Operator	\$51,667
Transfer Station Attendant	\$18.17/hr.
Chief Water/Wastewater Plant Operator	\$75,109
Water/Wastewater Plant Operator	\$26.33/hr.
Water/Wastewater Plant Operator In Training	\$23.79/hr until licensed
Tim Breeyear	\$22.44/hr.
Police Officer	\$24.84/hr.+ \$26.24/night
Court Clerk	\$19.00/hr.
Water & Sewer Superintendent	\$59,155

32. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that the Town of Moriah renew the contract with Essex County regarding USDA Summer Program, reimbursed by Federal Funds.

33. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that the Town of Moriah renew the contract with Essex County regarding the YCC Program reimbursed by Federal and County Funds.

34. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that the Annual Appropriation to the Town of Moriah Chamber of Commerce is \$15,000 for 2024 which includes \$2,500 in bed tax money.

Discussion: The Town Board requests an annual statement. Councilman Salerno thought we changed the date to release the funds.

35. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that Rose M. French is hereby appointed Registrar of Vital Statistics for the year 2024.

36. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

<b>RESOLVED</b>	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that the Town of Moriah Town Board contract with William Tansey as Attorney for the Town for 2024.

37. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** to appoint Bruce Misarski Fair Housing Officer for the Town of Moriah for the year 2024.

Discussion: Councilman Gilbo asked what this was for and the Supervisor stated he would find out.

38. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** to pay natural gas, fuel oil, electric, sewer, water, telephone/internet utilities at the end of every month.

39. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** that all Department Heads keep odometer and fuel logs for each vehicle and turn in to the Town Clerk at the end of each month.

40. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** to appoint Rose French as Water & Sewer Clerk for 2024; \$5,121.00.

41. **ON MOTION** by Councilman Gilbo, seconded by Councilman Salerno, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** to appoint LeeAnn Sprague as Senior Account Clerk for 2024; \$22.50/per hr.

42. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** to appoint LeeAnn Sprague as Deputy Registrar for 2024 at a salary adopted in the 2024 budget of \$1,213.00.

43. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** authorization for the Supervisor to sign agreement with the Housing Assistance Program of Essex County NY aka Adirondack Roots for the administration of CDBG Grant; Wells/Septic's in Cheever, NY in the amount of \$262,195.00.

Discussion: The Supervisor and Becky Gilbo will meet with them next week regarding their 18% fee, see if there is room for negotiation. The Supervisor stated their fee could not exceed \$40,000. Councilman Gilbo asked how long it would take to be complete; are they going after market pricing; the Supervisor stated HAPECO would handle everything; will



meet with them first regarding their fee.

44. **ON MOTION** by Councilman Salerno, seconded by Councilman Gilbo, the following resolution was

APPROVED	Ayes	Brassard, Salerno, Gilbo
	Nays	0
	Absent	Anderson

**RESOLVED** to purchase a chrome book from Walmart in the amount of \$149 for Ed Roberts-Animal Control Officer for new reporting system with NYS.

Councilman Salerno thanked Chelsea Merrihew for coming tonight.

The meeting adjourned at 6:37pm

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Town Clerk