

The 213<sup>th</sup> ORGANIZATIONAL MEETING of the Town Board of the Town of Moriah was held at the Town of Moriah Court House, 42 Park Place, Port Henry, NY on Wednesday, January 6, 2021 at 10:00am.

Present: Thomas Scozzafava Supervisor  
Paul Salerno Councilman  
Thomas Anderson Councilman  
Matt Brassard Councilman

Absent: Nate Gilbo Councilman

Others Present: Bill Trybendis and Rose French-Town Clerk

Supervisor Scozzafava opened the 213<sup>th</sup> Organizational Meeting of the Town of Moriah Town Board at 10:00am. Councilman Gilbo has been excused. We will move right in to Resolutions.

1. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** to approve end of year transfers and any transfers needed on a monthly basis.

2. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** Arthur Morgan is hereby appointed Water and Sewer Superintendent for the Town of Moriah with a salary that was adopted in the 2021 budget - \$51,843.00.

3. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Deputy Supervisor position be hereby set for Town of Moriah for the year 2021. This position is the appointment of the Supervisor and Mr. Scozzafava hereby appoints Paul Salerno as the Deputy Supervisor. Said appointment carries an additional salary of \$1,000.00. He is also authorized to sign checks in the Supervisor's absence.

4. **ON MOTION** by Councilman Salerno, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Thomas R. Scozzafava, Supervisor, be and is hereby authorized by the Town Board of the Town of Moriah to attend the Association of Towns Meetings in New York City in February, 2021. Mr. Scozzafava will attend the Annual Business Session of the Association of Towns and will also be the Voting Delegate for the Town of Moriah. Any elected official desiring to go may attend. Reimbursement will be actual necessary expenses with meals being paid at the state rate.

Discussion: The Association of Towns annual meeting will be virtual this year; this Resolution is for the voting delegate only.

5. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that the position of Budget Officer for the Town of Moriah be set and that Thomas R. Scozzafava, Supervisor, be and hereby is appointed Town of Moriah Budget Officer for the year 2021 at a salary of \$2,569.00. Rebecca Gilbo is appointed as Deputy Budget Officer at a salary of \$2,886.00.

6. **ON MOTION** by Councilman Salerno, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that James Cirrincione be and is hereby appointed Town of Moriah Transfer Station Operator for the year 2021 at a salary of \$44,762.00 and set rate of \$15.24/hr. for transfer station attendant.

7. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Julie Ida, be and hereby is appointed Clerk for the Town of Moriah at a salary adopted in the 2021 Budget of \$14.20 and LeeAnn Sprague as Deputy Registrar for the year 2021 at a salary adopted in the 2021 budget of \$1,120.00.

8. **ON MOTION** by Councilman Anderson, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that the Town of Moriah be authorized to pay \$1,200.00 dues to the Association of Towns for the year 2021.

9. **ON MOTION** by Councilman Salerno, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that all Town Officials shall receive their actual and necessary expenses for mileage at the rate allowed by the IRS per mile for 2021 to perform the duties of their offices. Vouchers must have the place they left from and where they went, the miles to and from and what business was conducted for the mileage.

Discussion: The Supervisor stated the Town Board has never submitted for mileage and he thanks them for that.

10. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that the Town Board of the Town of Moriah hereby designates the The Sun as the official newspaper of the Town of Moriah for the year 2021 with the Press-Republican of Plattsburgh as an alternate.

11. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Thomas R. Scozzafava, Supervisor, be and is hereby authorized to renew the contract with the Town of Moriah Ambulance Squad, Inc. for the year 2021, for the sum of \$15,000.00 plus diesel to transport residents and persons within the boundaries of the

municipality to hospitals (as per contract). The Town also pays for Worker's Compensation for Volunteers only of the Ambulance Squad.

12. **ON MOTION** by Councilman Anderson, seconded by Councilman Salerno, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that the Deputy Highway Superintendent position carry a salary as adopted in the 2021 budget in the amount of \$22.52 per hour. The appointed Deputy can use a Town vehicle at Mr. Wilson's discretion.

13. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Thomas R. Scozzafava, Supervisor be and hereby is authorized to sign checks on all Town of Moriah Municipal Accounts at the Glens Falls National Bank, Port Henry, NY for the year 2021.

14. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Rose M. French, Town Clerk and Tax Collector be and hereby is authorized to sign checks on the Town Clerk's Account and the Tax Collector's Account at the Glens Falls National Bank, Port Henry Office, Port Henry, NY for the year 2021.

15. **ON MOTION** by Councilman Salerno, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** whereas, under and by virtue of Subdivision 1, Section 164, Article 4 of the Town Law, this Board is required to designate the banks of trust companies in this State in which the Supervisor, Town Justices, Town Clerk and Tax Collector, Policeman of the Town of Moriah shall deposit all monies coming into their hands by the virtue of their respective offices, now, **THEREFORE BE IT RESOLVED**, that the Glens Falls National Bank, Port Henry Office, Port Henry, NY be and it hereby is designated as depository of all monies coming into the hands of the Supervisor, Town Justices, Town Clerk, Tax Collector, Policeman, of the Town of Moriah, by virtue of the respective office and said offices, and said officials are hereby directed to deposit all such monies coming into their hands in said depository for the year 2021.

16. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Mr. Scozzafava, Supervisor, be and hereby is authorized to purchase Certificates of Deposit with available funds depending on interest rates.

17. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Stephen Stahl is re-appointed Officer in Charge, Full-time, for the year of 2021 at a salary of \$59,516.00 that was set by the 2021 budget. Art Brassard will be

appointed a Full-time Police Officer for the year 2021 at a salary of \$21.52 per hour and \$22.22 for hours 3:00pm – 7:00am; set by the 2021 budget.

Discussion: Councilman Brassard asked if Mr. Stahl will receive his full salary even if he retires and the Supervisor said no. The Supervisor also stated that he will meet with Councilman Anderson regarding a future plan for the Police Department.

18. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that all unionized employees will follow the schedule regarding sick, personal leave, and vacation days in accordance with the Union Agreement.

Mr. Scozzafava presented the Board with the following list of committees:

Deputy Supervisor . . . . .	Paul Salerno
Highway . . . . .	Tom Anderson, Matt Brassard
Transfer Station. . . . .	Matt Brassard, Tom Anderson
Senior Citizens. . . . .	Thomas Scozzafava
Water and Sewer . . . . .	Paul Salerno, Matt Brassard
Buildings and Grounds . . . . .	Paul Salerno, Nate Gilbo
Youth Commission . . . . .	Thomas Anderson, Thomas Scozzafava (Thomas Anderson Voting Member of Youth Board)
Campsite. . . . .	Matt Brassard, Nate Gilbo
Cable TV . . . . .	Thomas Scozzafava/Nate Gilbo (New Contract Renewal)
Public Access TV/YouTube . . . . .	Matt Brassard/Nate Gilbo
Police Committee . . . . .	Tom Scozzafava/Matt Brassard
Animal Control . . . . .	Paul Salerno
Iron Center. . . . .	Tom Anderson
Chamber of Commerce . . . . .	Matt Brassard
Codes Enforcement . . . . .	Paul Salerno/Matt Brassard
Waterfront Development Committee . . . . .	Nate Gilbo

Payroll: As per Union Contract and 2021 Budget.

The following schedules are paid holidays, vacation days, and sick days for non-union employees:

Paid Holidays:

New Year’s Day	Columbus Day
Martin Luther King, Jr.	Veteran's Day
Presidents Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
July 4th	Christmas Day
Labor Day	Floating Holiday

Vacations: (Continuous Service)

1 year - - - - - 5 working days	5 years - - - - 15 working days
2 years - - - - -10 working days	10 years - - - - 20 working days

Sick Days: One (1) day per month

Councilman Anderson asked if Christmas Eve was a national holiday now. Councilman Brassard asked if June 19<sup>th</sup> was also. The Supervisor stated that all holidays are negotiable under the Union Contract. Councilman Brassard stated he thought Governor Cuomo made June 19<sup>th</sup> a state holiday.

19. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0

Absent Gilbo

**RESOLVED** that the Part Time Bus Driver position time accruals will be as follows: Vacation-2 weeks (4 hour day = 40 hours); Personal-3 days (4 hour day + 12 hours) and Sick-1 day monthly (4 hour day). Effective January 1, 2021.

20. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that Thomas R. Scozzafava, Supervisor, be and he hereby is authorized to renew the contract with the Sherman Free Library, Port Henry, NY for the amount of \$13,000.00 for the year 2021, payable in May 2021.

21. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED**, that Thomas R. Scozzafava, Supervisor, be and he is hereby authorized to set the appropriation for Moriah Fire District No. 1, and Mineville/Witherbee Fire District No. 2 at \$26,000.00 each for fire protection and an additional \$5,000 of in-kind services for snow plowing for Fire Districts #1 & #2 for the year 2021 payable in May 2021.

22. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that the compensation for the members of the Board of Assessment Review for 2021 shall be \$300 per year per person unless otherwise authorized by the Town Board, consistent with duties in Town Law as required. (This amount includes the 2 Special Meetings required by the state).

23. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that the Town of Moriah Town Board enter into a shared services contract with Moriah Central School for in-kind services from the Town for snow plowing/ice removal in the amount of \$5,000 in exchange for the use of the school for the summer program for 2021.

Discussion: The Supervisor is hoping we will have the program this year; not sure because of COVID.

24. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard Salerno, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that the Regular Meetings of the Town Board of the Town of Moriah for 2021 will remain on the second Thursday of each month at 6:00 PM to be held at the Court House, 42 Park Place, Port Henry, New York.

25. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that all Department Heads must attend all Town Board Meetings if requested by the Supervisor. IF UNABLE TO ATTEND, THEY MUST PROVIDE A WRITTEN

REPORT FOR THE COMMITTEE MEMBER/TOWN BOARD MEMBER TO BRING TO THE BOARD MEETING.

Discussion: The Supervisor stated this is very important right now due to COVID because the public is not allowed to attend meetings.

26. **ON MOTION** by Councilman Salerno, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that all Town Vehicles must carry the Town insignia decal on each side of the vehicle. Also, Town equipment shall not leave the Town of Moriah unless approved by the immediate Supervisor of that Department. Town equipment is to **BE USED FOR TOWN WORK ONLY**. Only Town Employees are to be in the vehicles with the exception of the police when making an arrest.

27. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Carpenter

**RESOLVED** that Richard LaPier be and hereby is appointed to the position of Code Enforcement Officer-Building Construction for the year 2021 at a salary of \$10,821.00 as per the 2021 budget and Frank Slycord be and hereby is appointed to the position of Code Enforcement Officer-Property Maintenance for the year 2021 at a salary of \$10,821.00 as per the 2021 budget.

28. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Elizabeth LaMoria be and hereby is appointed Town Historian for the Town of Moriah for the year 2021. Mrs. LaMoria as Town Historian shall receive a salary in the amount of \$1,500.00 per year.

29. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that one Vital Record book per year is restored for a cost not to exceed \$1,500.00.

Discussion: The Supervisor asked the Town Clerk how this was going and she said we have one out right now to be done.

30. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that Moriah Family Health Center's PA Chris Wolfe be appointed Health Officer for the Town of Moriah, at a salary of \$745.00 per year, does not include health insurance, for the year 2021.

Discussion: Salary is based on population.

31. **ON MOTION** by Councilman Salerno, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
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Nays 0  
Absent Gilbo

**RESOLVED** to appoint Edward Roberts Animal Control Officer at \$6,180.00 for the year 2021. **BE IT FURTHER RESOLVED** that the Town Board authorizes Mr. Roberts to perform Animal Control Officer duties during regular business hours in the case of an emergency upon approval from the Supervisor.

Discussion: Councilman Salerno stated that now that he is on the committee, if people are unable to get a hold of Mr. Roberts they can contact him. The Supervisor stated that Mr. Roberts is very good about returning calls and thanks Councilman Salerno for that.

32. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that Kimberly Kolodzey be appointed Court Clerk 35 hours per week at a salary of \$14.20 per hour for the year 2021 per the 2021 budget.

Discussion: The Supervisor stated that the Town Board only sets the pay and hours for the Court Clerk.

33. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that the Town Board of the Town of Moriah does hereby set the salaries of the following Town Officers and employees for the year 2021 beginning January 1, 2021 at the amounts respectively stated and such salaries shall be payable at the time specified.

NAME	OFFICE	SALARY
Thomas R. Scozzafava	Supervisor	\$36,389
Thomas R. Scozzafava	Budget Officer	\$2,569
Paul Salerno	Councilman	\$5,650
Matthew Brassard	Councilman	\$5,650
Thomas Anderson	Councilman	\$5,650
Nathan Gilbo	Councilman	\$5,650
Paul Salerno	Deputy Supervisor	\$1,000
Rose M. French	Town Clerk/Tax Collector	\$35,314
	Vital Records	\$2,002
	Water & Sewer Clerk	\$4,686
Brian Venne	Justice	\$15,745
Richard Carpenter	Justice	\$15,745
Paul Mazzotte	Assessor (Chairman)	\$13,527
Leilani Sprague	Assessor	\$7,575
Brent Ida	Assessor	\$7,575
Jamie Wilson	Highway Superintendent	\$61,301
Pam Yakalis	Senior Citizens Bus Driver	\$13.07/hr
Edward Robert	Buildings & Grounds	\$45,613
LeeAnn Sprague	Account Clerk -35 hr/wk	\$16.85/hr
Lifeguard		\$12.00/hr
Campsite Laborer		\$16.98/hr
Campsite Foreman		\$18.07/hr.
Senior Account Clerk		\$57,713
Clerk-Julie Ida		\$14.20/hr
Deputy Highway Superintendent		\$22.52/hr.
John Hickey		\$19.26/hr.
HEO		\$21.52/hr.
Water & Sewer Maintenance		\$21.52/hr.
Transfer Station Operator		\$44,762

Transfer Station Attendant	\$15.24/hr.
Chief Water/Wastewater Plant Operator	\$66,875
Water/Wastewater Plant Operator	\$22.93/hr.
Water/Wastewater Plant Operator In Training	\$20.54/hr until licensed
John Aurilio	\$19.26/hr.
Officer in Charge	\$59,516
Police Officer	\$21.52/hr.+ \$22.22/night
Court Clerk	\$14.20/hr.
Water & Sewer Superintendent	\$51,483

34. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that the Town of Moriah renew the contract with Essex County regarding USDA Summer Program, reimbursed by Federal Funds.

35. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that the Town of Moriah renew the contract with Essex County regarding the YCC Program reimbursed by Federal and County Funds.

36. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that the Annual Appropriation to the Town of Moriah Chamber of Commerce \$10,500 for 2021 which includes \$2,500 in bed tax money.

The Town Board requests an annual statement.

37. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that Rose M. French is hereby appointed Registrar of Vital Statistics for the year 2021.

38. **ON MOTION** by Supervisor Scozzafava, seconded by Councilman Salerno, the following resolution was

APPROVED Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** to set Campground Manager's salaries after recommendations from Campsite committee at next meeting.

39. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

**TABLED** Ayes Scozzafava, Salerno, Anderson, Brassard  
Nays 0  
Absent Gilbo

**RESOLVED** that the Town of Moriah Town Board contract with William Tansey as Attorney for the Town for 2021.



40. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that the Town Board is to review Procurement and Investment Policy procedures and discuss any changes they feel should be made for the year 2021.

41. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** the Town of Moriah Town Board adopt Grievance Procedures under the Americans with Disabilities Act.

42. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** to appoint Bruce Misarski Fair Housing Officer for the Town of Moriah.

43. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** to pay natural gas, fuel oil, electric, sewer, water, telephone/internet utilities at the end of every month.

44. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard
	Nays	0
	Absent	Gilbo

**RESOLVED** that all Department Heads keep odometer and fuel logs for each vehicle and turn in to the Town Clerk at the end of each month.

#### **Floor Open to the Public:**

The Supervisor stated this is a first; first Organizational Meeting during COVID pandemic. He stated this has been a very challenging year for everyone. He asks that you wear a mask, hand sanitize and be safe. The COVID spread is horrific; it is spreading every day. There are 38,000 County residents and 5,000 town residents. We will get through this if we work together.

The meeting adjourned at 10:30am.

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Town Clerk