

The Town of Moriah Town Board held their Regular Town Board Meeting on Thursday, August 13, 2020 at 6:00pm at the Town of Moriah Court House, 42 Park Place, Port Henry, NY.

Present:	Thomas Scozzafava	Supervisor
	Paul Salerno	Councilman
	Tom Anderson	Councilman
	Matt Brassard	Councilman
	Nathan Gilbo	Councilman

Others Present: Rose French-Town Clerk

Supervisor Scozzafava called the meeting to order at 6:00pm. The Supervisor stated we are trying to get the K of C for next month's meeting so the public will be able to attend due to social distancing guidelines.

ON MOTION by Councilman Anderson, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard, Gilbo
	Nays	0

RESOLVED that the Town of Moriah Town Board approve the minutes from the previous meeting.

Department Head/Town Board Reports:

All Department Heads excused.

Councilman Salerno read the Building Codes report: Issued 3 building permits for the month of July. Has a trailer permit application for a camping trailer from Andrew Arno to be placed on his mother's property. The Supervisor stated this is on the agenda.

The Town Clerk reported that the last 2 water and sewer bills will be mailed out together on September 1, 2020 and will be due November 3, 2020; it will be done this way to avoid mailing a bill September 1 and October 1. If you have any questions regarding your water and sewer bill, please call the Town Clerk's Office at 518-546-3341.

Councilman Salerno reported we have 138 seasonals at Bulwagga Bay Campsite and to date we have had 160 transients. Both campsites are doing well. The Supervisor stated that a financial report for both campgrounds will be given at the end of the season. He also stated that they are doing better than expected. Councilman Salerno also reported that the Transfer Station is doing well. He discussed having a town wide cleanup day; will meet with Jamie Wilson and come up with the dates and will have them for the next board meeting.

The Town Clerk stated there was a question being asked on the livestream on Facebook about the sidewalks being repaired. The Supervisor asked the person to send him an email and he will discuss it with the Highway Superintendent.

Councilman Brassard stated that Rich Lapier is finishing up the 2nd cabin; working on the flooring. If we are not completely ready to rent them this year, we definitely will be next year. The Supervisor stated we need to come up with a plan on renting them out. He feels the cabins will pay for themselves in a couple of years.

The question on the sidewalks was by the Lee House, across the road by the Pharmacy. The Supervisor will speak to Jamie Wilson regarding this.

Supervisor's Report:

The Supervisor stated some people are concerned regarding the Mill's shut down scheduled for this fall. They are working closely with the NYS Department of Health to ensure the safety of everyone. This shut down is critical to do maintenance work on the boiler.

The Supervisor stated he has sent an email to the Town Attorney regarding transferring the health center to Hudson Headwaters. He stated there will be a 10-year reversion clause. He stated that

if the Town keeps the building we will need to do some capital maintenance projects on it soon. He feels there is no advantage in keeping it. He stated that if down the road Hudson Headwaters decides to get rid of it they would have to offer it back to the Town. Councilman Brassard stated we should wait and see what our Attorney says. Councilman Anderson agrees there is no benefit to the Town holding on to it. Councilman Salerno asked what would happen to the current contract with Hudson Headwaters and the Supervisor stated we would still have a contract with them for a health center.

The Supervisor reported that the Town acquired the building that the Port Henry Fire Department is in after the Village of Port Henry dissolved. The Town has insurance on it and we lease it to the Port Henry Fire Department. The building itself has several issues. The Supervisor would like to send a letter to the Town Attorney to start the process of selling it; he has someone who is interested in the building. Councilman Salerno asked about the pigeons on the 2nd floor and the Supervisor stated that Ed Roberts has taken care of it. The Board was in agreement to start the process of selling the building.

The Supervisor stated that we had a dog attack another dog at Bulwagga Bay Campsite. He went over the rules and regulations. Each dog must be licensed and vaccinated for rabies; if not, they are not allowed at either campsite. This particular dog is a dangerous dog and will not be allowed back in the campsite and there will be no refund to the owner if they leave. Councilman Anderson asked if it was clear in the campsite rules about licensing and rabies vaccination and the Supervisor said yes.

The Supervisor stated he is still fighting with CP Rail about fixing the train station roof. He stated the Town of Moriah is building poor. He is hoping that CP Rail will come through. He stated it will cost approximately \$175,000 to fix the roof because it is slate and is considered hazardous material. It is very expensive.

The Supervisor stated he has had some complaints from residents along Broad Street across from the golf course that campers at Petro's Millbrook RV Park are using the old road behind them to get to the golf course. Bill Petro purchased property behind the houses on Board Street all the way to the Dam. The right of way should be in his deed. It is Town property and he has a right of way through it.

The Supervisor reported that on July 13, 2020 the Port Henry Water District had an inspection by the New York State Department of Health and everything went well; no violations were found.

The Supervisor stated we will cut a check in the amount of \$30,159.14 to National Grid for the LED street light conversion. Once they receive the check the work should start immediately. Initial cost savings to the Town is \$3,030.86. Councilman Brassard stated that we have to pay for street lights whether they are working or not. The Supervisor stated that if you have a street light out near your house, please get the pole number and call the Town Hall at 518-546-3341 so we can report it to National Grid and get it fixed.

The Town received 1st payment for Silver Hill for the Halloween storm last year. The check is from FEMA and it is for 75% of what was requested, the other 25% will be from New York State but the Supervisor doubts if we will ever see that.

The Bulwagga Bay Campsite had an inspection by the New York State Department of Health, everything went well. The Supervisor wrote a letter to every camper regarding the backflow preventers, a lot of them are missing; they reduce pressure. They are required by state law. If they are removed the camper will be asked to leave. We are looking at in line back flow preventers for next year, that might help. And we might take out the cost in the deposit.

The Town Clerk stated there was a question regarding garbage on Wasson Street and the Supervisor stated that Frank Slycord is aware and he is working on it. He also stated that it is a very difficult time right now for landlords, due to COVID 19 they cannot evict anyone.

There will be a Household Hazardous Waste Day on Saturday, September 5, 2020 at the Essex County DPW; 8053 US Route 9 in Elizabethtown from 8:00am – 1:00pm. The Board of Supervisors thought it would be a good location because it is centrally located in the County.

The Supervisor reported there is an urgent need for foster care in the Adirondack Region. For more information, please call Essex County Department of Social Services at 518-873-3414.

Resolutions:

146. **ON MOTION** by Councilman Brassard, seconded by Councilman Gilbo, the following resolution was
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|----------|--------|--|
| APPROVED | Ayes | Scozzafava, Salerno, Anderson, Brassard, Gilbo |
| | Nays | 0 |
| | Absent | 0 |

RESOLVED an award be made to an engineering firm for the Port Henry Water & Sewer Upgrades Phase II project # P-1025-2020 along 1st, 2nd Lanes and College St.

Further, the notice of award shall be made only after an acceptable price for these services be agreed upon between the firm ranked first by the Qualification Based Selection (QBS) process, and the Town.

The ranking of the firms is as follows:

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|-----|-------------------------------|-------------------|
| 1. | Cedarwood Engineering, PLLC – | 97 / 100 points |
| 2. | MJ Engineering, P.C. – | 95 / 100 points |
| 3. | AES Northeast, PLLC – | 94 / 100 points |
| 4. | Aubertine & Currier, PLLC. - | 90.3 / 100 Points |
| 5. | MRB Group D.P.C - | 90 / 100 points |
| 6. | C2AE, Inc. P.C. - | 88.3 / 100 points |
| 7. | Chazen Companies - | 88 / 100 points |
| 8. | DuBois & King, Inc. - | 86.6 / 100 points |
| 9. | EDR, DPC - | 86 / 100 points |
| 10. | The EDP, LLP - | 77 / 100 points |
| 11. | AEDA, P.C. - | 63 / 100 points |

147. **ON MOTION** by Councilman Brassard, seconded by Councilman Gilbo, the following resolution was
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|----------|--------|--|
| APPROVED | Ayes | Scozzafava, Salerno, Anderson, Brassard, Gilbo |
| | Nays | 0 |
| | Absent | 0 |

RESOLVED a resolution awarding the bid for the port henry water and sewer upgrades project engineering contract to Cedarwood Engineering Services, PLLC. (“Cedarwood”) with the funds thereof to come from the CDBG grant #758PW168-19 and further authorizing the town board to execute a contract for engineering services.

BE IT RESOLVED, that the Town Board of the Town of Moriah has reviewed all proposals submitted for the Port Henry Water & Sewer Upgrades Phase II project Request for Proposals with the assistance from Essex County Community Resources;

BE IT FURTHER RESOLVED, that after review and discussion of the proposals submitted to the Town Board at a Regular Board Meeting on this date;

WHEREAS, the decision was made to select an engineering firm, that most fist the needs associated with this project and an acceptance price has been agreed upon;

THEREFORE, the Town Board of the Town of Moriah will award **Cedarwood** the engineering contract for said project.

Discussion: The Supervisor stated that Chip Perry met with Rob Wick Essex County Planning and Cedarwood was on top. Councilman Gilbo asked about the time frame for this project and the Supervisor said hopefully next April.

148. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was
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| APPROVED | Ayes | Scozzafava, Salerno, Anderson, Brassard, Gilbo |
| | Nays | 0 |

Absent 0

RESOLVED to rescind current RFP's for Town hall Project as project may have to be scaled back due to funding.

Discussion: The Supervisor stated this was a HUD grant for a ramp. Assessor's and Frank Slycord-Property Maintenance; have moved to old Village Hall. The Town Hall has to have a ramp on the front of the building and we have to have a handicap accessible bathroom. Will revamp specs and go out to bid again.

149. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was

APPROVED	Ayes	Scozzafava, Anderson, Brassard, Gilbo
	Nays	0
	Absent	0
	Abstain	Salerno

RESOLVED to contract with Pat Salerno to repair traffic circle on Broad Street as per his proposal; \$2,535.00; cost will be reimbursed by trucking company.

Discussion: Councilman Brassard stated that Mr. Salerno donated his time to build the first traffic circle and he did a great job. He stated he has full confidence in him.

150. **ON MOTION** by Councilman Anderson, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard, Gilbo
	Nays	0
	Absent	0

RESOLVED to approve permit application for camping RV on 107 Joyce Road, Mineville, NY from Andrew Arno.

Discussion: Replaces one that was there.

151. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard, Gilbo
	Nays	0
	Absent	0

RESOLVED to approve accepting brush at Transfer Station for 2 consecutive weeks; Tuesday August 25, 2020 – Saturday August 29, 2020 AND Tuesday September 1, 2020 – Saturday September 5, 2020.

Discussion: Councilman Anderson asked if we were allowed to burn it and the Supervisor said we were last time.

152. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard, Gilbo
	Nays	0
	Absent	0

RESOLVED authorization to make payment to Manfred Construction in the amount of \$462,075.71 as per payment application #1 and approval by MJ Engineering.

Discussion: All funded through federal grant; part of the \$750,000.

153. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was

APPROVED	Ayes	Scozzafava, Salerno, Anderson, Brassard, Gilbo
	Nays	0
	Absent	0

RESOLVED that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Art and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Discussion: The Town Clerk stated this is so we can purge records after they have been kept for a certain period of time.

154. **ON MOTION** by Councilman Brassard, seconded by Councilman Salerno, the following resolution was
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|----------|--------|--|
| APPROVED | Ayes | Scozzafava, Salerno, Anderson, Brassard, Gilbo |
| | Nays | 0 |
| | Absent | 0 |

RESOLVED a resolution to go to bid for fuel oil, propane, diesel and kerosene for period of 10/1/2020 – 9/30/21. Bid opening at September 10, 2020 board meeting at 6:00pm.

155. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was
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|----------|--------|--|
| APPROVED | Ayes | Scozzafava, Salerno, Anderson, Brassard, Gilbo |
| | Nays | 0 |
| | Absent | 0 |

RESOLVED a resolution to go on Winter Hours at the Transfer Station beginning Friday September 18, 2020. Last Friday open until 7:30pm will be September 11, 2020.

Discussion: The Supervisor stated the Transfer Station looks great.

156. **ON MOTION** by Councilman Brassard, seconded by Councilman Anderson, the following resolution was
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|----------|--------|--|
| APPROVED | Ayes | Scozzafava, Salerno, Anderson, Brassard, Gilbo |
| | Nays | 0 |
| | Absent | 0 |

RESOLVED approval to do transfers in budget as needed.

157. **ON MOTION** by Councilman Salerno, seconded by Councilman Brassard, the following resolution was
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|----------|--------|--|
| APPROVED | Ayes | Scozzafava, Salerno, Anderson, Brassard, Gilbo |
| | Nays | 0 |
| | Absent | 0 |

RESOLVED approval of payment of end of month and monthly warrants.

Councilman Brassard wanted to thank the Supervisor and Becky Gilbo for the great job they have done financially through the COVID 19 crisis. The Supervisor stated it is all Becky Gilbo. He stated the Town is in good shape; we will get through it.

The meeting adjourned at 6:46pm.

Abstract Distributions:

Claim Numbers:

July 23, 2020

General	\$3,990.19
Highway	\$261.24
Water #1	\$64.95
Water #2	\$45.55
Water #3	\$448.37
Water #4	\$6.47
Sewer #1	\$1,530.96

2020/1006-1020

Sewer #2 \$1,510.64

August 13, 2020

General	\$74,504.75	2020/1024-1160
Highway	\$10,897.15	
Water #1	\$3,045.20	
Water #2	\$2,646.55	
Water #3	\$11,113.44	
Water #4	\$244.39	
Sewer #1	\$7,897.31	
Sewer #2	\$4,089.98	

Capital Projects:

CDBG Oak & Ridge Main Replacement	MJ Engineering	\$17,530.00	#5
	Manfred Const.	\$242,130.65	#6
	Manfred Const.	\$219,945.06	#7
Tarbell Hill Pump Station	EDR	\$2,130.00	#6

Town Clerk