

AGENDA – SEPTEMBER 13, 2016 BOARD MEETING

Mayor Guerin calls the meeting to order at _____ pm.

Salute to the Flag

Department Head Reports

Public Comment Period

Board Discussion/Reports

Recurring Old Business: Update on Manhole 13 Project.

Update on Rice Lane Project: the Notice of Award and Notice to Proceed were forwarded by the Engineer (Laberge Group) to the project contractor; Luck Brothers, Inc. Mayor Guerin signed the contract between the Village and Luck Brothers, Inc. on September 6, 2016. Notification letters have been mailed to residents that will be affected by the Rice Lane Project. The project is expected to be completed by November 15, 2016.

Update on Zoning Law: Mayor Guerin and CEO Bill Ball met with Nan Stolzenburg on August 26, 2016 to review changes to the draft Zoning Law. The Board was copied on the proposed law with the recently made changes on September 2, 2016. Discuss a date for holding the required Public Hearing before adoption.

A letter of interest to serve on the Zoning Board of Appeals when established; was submitted by Ann Marie Adamowicz on August 19, 2016.

The August 16, 2016 Referendum on the Dissolution Plan resulted in favor of the electors of the Village of Port Henry accepting the plan by a vote of 208 to 188. In accordance with the Dissolution Plan the Village of Port Henry will dissolve on March 31, 2017. Mayor Guerin and Trustee Brassard met with Nicole Allen of the Laberge Group on Friday September 2, 2016 to discuss the next steps in the dissolution process.

The Village and Town will hold a joint meeting for the purpose of proposing the establishment of a joint Port Henry Fire District in accordance with the Dissolution Plan. The joint meeting will be held on September 19, 2016 at 7:00 pm at the Town of Moriah Courthouse.

A Resolution is needed to authorize Mayor Guerin to submit an application to the NYS Department of State 2016 Local Government Citizens Re-organization Empowerment Grant Expedited Assistance Program for grant funds to support costs associated with the dissolution of the Village of Port Henry. Motion made by Trustee

_____, seconded by Trustee _____; Vote:

Aye:
Nay:
Absent:

By a vote of _____ to _____ the above listed resolution was duly adopted by the Village of Port Henry Board of Trustees on this 13th day of September, 2016.

The current Moratorium on Street Level Residential Development is due to expire on October 15, 2016. Proposed Local Law No. 3 of 2016; Extending the Moratorium on Street Level Residential Development in a Portion of the Village of Port Henry was presented to the Board for review on September 2, 2016. A copy of the proposed Local Law is on file in the Office of the Village Clerk and will remain open for public inspection during regular business hours. A motion is needed to hold the required Public Hearing on October 11, 2016 at 6:45 pm. Motion made by Trustee _____, seconded by Trustee _____, all in favor?

Old Business: A motion is needed to approve the August 8 and 22, 2016 Board Minutes. Motion made by Trustee _____, seconded by Trustee _____, all in favor?

New Business: The August 2016 Accounts Receivable Reports were presented to the Board for review. There is no monthly Water Adjustment Report for August 2016, as no adjustments were made.

A Property Maintenance Complaint Form was received on August 24, 2016 with regard to 7 Shea Lane and was distributed to the Mayor, Board of Trustees and Bill Ball, for review.

The Village will advertise for Fuel Oil Bids through March 31, 2017. The public bid opening will be scheduled for October 11, 2016.

A letter was received from the Fraternal Order of Eagles in Moriah on September 1, 2016 and distributed to the Mayor and Board for review. The organization is requesting permission to hold a Coin Drop in the near future. Available Saturday's left in 2016 are as follows: 9/17, 9/24, 10/22, 10/29, 11/5 & 11/12. Discussion/motion needed to approve.

A letter was received from the Town of Moriah Historical Society requesting consideration in donating any Village signage or other memorable artifacts upon dissolution, to the Historical Society.

A letter was received from the Sherman Free Library Director Michelle Paquette on September 13, 2016 requesting permission from the Village to store books in the Port Henry Firehouse. Permission has been granted by Chief Hughes. Discuss / decision.

A letter and sign dimensions were received from Tim Bryant on September 13, 2016. Mr. Bryant is requesting that the Village Board approve the sign design and installation at his business at 1 Star Way. Motion to approve made by Trustee _____, seconded by Trustee _____, all in favor?

A motion is needed to approve the August 29th and September 13, 2016 bills for payment. Motion made by Trustee _____, seconded by Trustee _____, all in favor?

The Village will be closed on Monday October 10, 2016 in observance of Columbus Day therefore the regular Board meeting will be held on Tuesday, October 11, 2016, at 7:00 pm.

Garbage will also be picked up in the Village on Tuesday, October 11, 2016.

Second Public Comment Period

A motion is needed to adjourn the meeting at _____ pm. Motion made by Trustee _____, seconded by Trustee _____, all in favor?

ADJOURNED