

**AGENDA – MAY 9, 2016 BOARD MEETING**

Mayor Guerin called the meeting to order at \_\_\_\_\_ pm.

Department Head Reports

Public Comment Period

Board Discussion/Reports

**Recurring Old Business:** Zoning: the revised Comprehensive Plan for the Village of Port Henry was distributed to the Board for review on April 28, 2016. The Board will hold a Public Hearing on the plan on Monday June 13, 2016 at 6:30 pm (before the regularly scheduled Board meeting at 7:00 pm) by motion from Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_; all in favor?

Nan Stolzenburg of Community Planning and Environmental Associates will be present for the June 13<sup>th</sup> Public Hearing to review the Comprehensive Plan and answer any questions. Ms. Stolzenburg would also like to review the proposed zoning law with the Mayor and Board.

Update on Manhole 13 Sanitary Sewer Reconstruction Project: Two of the three required easements have been received to date.

Update on Rice Lane Project.

**Old Business:** A motion is needed to approve the April 5<sup>th</sup> Public Hearing and April 11, 2016 Board Meeting minutes. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, all in favor?

**New Business:** The April 2016 Accounts Receivable and Trial Balance Reports were presented to the Board for review. There is no monthly Water Adjustment Report, as no adjustments were made.

A motion is needed to approve the May 2016 Water and Sewer billing in the amount of \$233,672.44 for the period of November 1, 2015 through April 30, 2016. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, all in favor?

The Board will need to schedule a Special Meeting at the end of May, before the new fiscal year starts, to approve payment of the current fiscal year end bills and budget transfers. Suggested meeting date is: Friday May 27, 2016 at 10:00 am. Motion to schedule meeting made by: \_\_\_\_\_, seconded by \_\_\_\_\_, all in favor?

The Board was copied on a required SEQRA Resolution with regard to the Village of Port Henry Sewer and Water Line Replacement on Rice Lane, CDBG Project No. 937PR100-15. A motion to adopt said Resolution made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_; vote:

Aye:  
Nay:

By a vote of \_\_\_\_\_ to \_\_\_\_\_, the above listed resolution was duly adopted by the Village of Port Henry Board of Trustees on this 9<sup>th</sup> day of May, 2016.

The Board was copied on a required Resolution; SEQRA Notice of Intent to Serve as Lead Agency for the Adoption of the Village of Port Henry's Comprehensive Plan. Motion to adopt said Resolution made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, vote:

Aye:  
Nay:

By a vote of \_\_\_\_\_ to \_\_\_\_\_, the above listed resolution was duly adopted by the Village of Port Henry Board of Trustees on this 9<sup>th</sup> day of May, 2016.

A letter was received from the Moriah Senior Club requesting permission to hold a Coin Drop on Saturday July 16, 2016 from 9:00 am to 1:00 pm. The Village Clerk has confirmed the date is available. Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, to approve the request; all in favor?

The Board will hire returning lifeguards Sydney and Chloe Mitchell for the 2016 season at the Village beach; by motion from Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_; all in favor?

A refund request of \$500 was received from Brandy McDonald on April 25, 2016 for campsite #55; they will not be able to camp this year due to building a new house. They plan to return for the 2017 season. Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, to approve the request; all in favor?

Trustee Smyth requested a discussion with regard to a "Welcome Sign" for the Champ RV Park and Campground.

A motion is needed to approve the April 25<sup>th</sup> and May 9, 2016 bills for payment. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, all in favor?

The Village will be closed on Monday May 30, 2016 in observance of Memorial Day. Garbage will be picked up in the Village on Tuesday, May 31<sup>st</sup>.

The next regularly scheduled Meeting of the Village of Port Henry Board of Trustees will be held on Monday June 13, 2016, at 7:00 pm.

**Second Public Comment Period**

A motion is needed to adjourn the meeting at \_\_\_\_\_pm. Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, all in favor?

ADJOURNED