

AGENDA- PUBLIC HEARING – JULY 11, 2016

Mayor Guerin called the Public Hearing to order at _____ pm.

Salute to the flag.

The purpose of this second Public Hearing on the Rice Lane Community Development Block Grant (CDBG) Project is to discuss the project details.

Mayor Guerin will read aloud the project description.

Public Comment Period

A motion is needed to adjourn the Public Hearing at _____ pm. Motion made by _____, seconded by _____, all in favor?

ADJOURNED

AGENDA – JULY 11, 2016 BOARD MEETING

Mayor Guerin called the meeting to order at _____ pm.

Department Head Reports

Public Comment Period

Board Discussion/Reports

- A letter of resignation was received from Paula Monette as Village Treasurer, on June 21, 2016; effective July 5, 2016.
- Former Treasurer Janelle Jurkiewicz has agreed to provide her assistance in helping with the book keeping and accounting on an as needed basis.

Recurring Old Business: Update on Manhole 13 Project

Update on Rice Lane Project

The Public Referendum (Vote) on the Dissolution Plan will be held on Tuesday August 16, 2016 at the Port Henry Firehouse. Polls will be open from 12:00 pm (noon) to 9:00 pm. All registered voters of the Village may cast a vote on the Referendum. Absentee ballots for those that qualify are available in the office of the Village Clerk.

In accordance with State Law the Referendum shall read as follows on the official voting ballot:

“The voters of the Village of Port Henry having previously voted to dissolve, shall the elector initiated dissolution plan take effect? YES _____ NO _____.”

For clarification purposes on the above Referendum:

Voting **“YES”** means that you accept the Dissolution Plan and the dissolution process shall proceed as outlined in the plan.

Voting **“NO”** means that you do not accept the plan and the dissolution process shall stop.

Old Business: A motion is needed to approve the June 13, 2016 Board minutes. Motion made by Trustee _____, seconded by Trustee _____, all in favor?

A letter was received from Anna Reynolds on behalf of the Champlain Valley Heritage Network granting approval of removing the old, weathered, Heritage Trail signs in the Village.

Information and documentation with regard to the September 2016 Annual Ragnar Relay Event was distributed to the Board for review on June 8, 2016. Ragnar Events is requesting permission to hold a relay run again this year through Port Henry on the weekend of September 23-24, 2016 during the hours of 10:00 pm on Friday, through 7:00 am on Saturday. A signed permission letter included in the information packet is requested. Discussion was held last month with regard to last year’s event and the noise disturbances that occurred in the early morning hours. The Board determined that Ragnar Relay will be contacted regarding this issue before approval is granted, as this is not the first year that noise complaints have been received. The matter was tabled to be discussed further at the July Board Meeting.

New Business: The June 2016 Accounts Receivable and Trial Balance Reports were presented to the Board for review. *There is no monthly Water Adjustment Report, as no adjustments were made.*

Discuss designating the beach and playground areas at the campground as “Non-Smoking” Areas.

A resolution is needed to authorize the cancellation of the Time Warner Cable 2016 Property Tax Bill No. 587 in the amount of \$620.85 per the franchise agreement. Motion to adopt said resolution made by Trustee _____, seconded by Trustee _____; Vote:

Aye:

Nay:

By a vote of _____ to _____, the above listed resolution was duly adopted by the Village of Port Henry Board of Trustees on this 11th day of July, 2016.

A letter was received from the Essex County Office of Real Property Tax Services with regard to an application for the correction of the 2016 Village of Port Henry Tax Roll. Exemption Code 25230 should have been applied to Account No. 651A103207; assessed to Essex County Facilities, Inc. and was erroneously omitted on the Tax Roll. The Office of Real Property recommends that the exemption code be applied and the amount of taxes due are adjusted accordingly to reflect a zero balance, for which a Board resolution is required. Motion to pass resolution to adjust the above listed tax bill made by Trustee _____, seconded by Trustee _____.

Vote:

Aye:

Nay:

By a vote of _____ to _____, the above listed resolution was duly adopted by the Village of Port Henry Board of Trustees on this 11th day of July, 2016.

A Property Maintenance Complaint Form was received on June 15, 2016 with regard to the property located at 3196 Broad Street and a copy was distributed to the Mayor, Board and Code Enforcement Officer for review.

The next regularly scheduled Meeting of the Village of Port Henry Board of Trustees will be held on Monday August 8, 2016, at 7:00 pm.

A motion is needed to approve the June 27th and July 11, 2016 bills for payment. Motion made by Trustee _____, seconded by Trustee _____, all in favor?

Second Public Comment Period

A motion is needed to adjourn the meeting at _____pm. Motion made by Trustee _____, seconded by Trustee _____, all in favor?

ADJOURNED