

REGULAR MEETING OF THE VILLAGE OF PORT HENRY
BOARD OF TRUSTEES

LOCATION: MUNICIPAL BUILDING, 4303 MAIN STREET
PORT HENRY, NY 12974

DATE: DECEMBER 12, 2016

TIME: 7:00 PM

PRESENT: Mayor Guerin, Trustees Brassard, Curran and Davenport; Clerk Daly, Acting Treasurer Jurkiewicz, Chief Water and Wastewater Operator; Carl (Chip) Perry and Port Henry Fire Chief; Jim Hughes.

ABSENT: Trustee Smyth.

ATTENDANCE: John Easter, Ann Tesar and Lohr McKinstry.

The following documents were distributed to the Board for review prior to the meeting: The December 12, 2016 Meeting Agenda, Board Meeting Minutes for November 14th, 15th and 22, 2016, the December 2016 Treasurer's Report and PERMA Claims Experience Member Reports. A list of other documents distributed to the Board for review prior to the meeting are listed in the December 12, 2016 Board Meeting file located in the office of the Village Clerk. The meeting agenda was also made available to those in attendance and is posted on the website at www.porthenrymoriah.com.

Mayor Guerin called the meeting to order at 7:00 pm, followed by the salute to the flag and thanked everyone for attending.

DEPARTMENT HEAD REPORTS

Chip Perry reported that both the water and wastewater plants are running very well. The quarterly water testing reports were received and are well below the action limits.

Mr. Perry informed the Board that he attended a meeting last week with AES Northeast and representatives from the NYS Environmental Facilities regarding the Sanitary Sewer Project (Manhole13) and they were very satisfied with how the project is proceeding. They also visited the wastewater treatment facility while here, as they funded that project as well and were impressed with how well the plant is run and kept up.

Chief Hughes read aloud the monthly Fire Chief's Report as follows: PHFD has responded to seventy-four (74) calls for 2016: (2) for January, (6) for February, (5) for March, (4) for April, (9) for May, (7) for June, (10) for July, (5) for August, (5) for September, (11) for October, (8) for November and (2) for December to date. Avg. Response Time: 2.78 minutes; Avg. Responders: 9.65.

2016 PESH Report:

(74) Calls:	795.79 Man-hours
OSHA Training:	415.50 Man-hours
Additional Training/Participation:	1,315.00 Man-hours
Total	2,569.29 Man-hours

Maintenance:

- Annual Inspection and Maintenance of twenty-one (21) Self Contained Breathing Apparatus (SCBAs) was performed by Municipal Emergency Services on December 2nd, 2016. No major issues or concerns noted.

Other Items of Interest:

- Annual PHFD Santa Claus Run is scheduled for Sunday, December 18th at 12:00 PM. Candy will be delivered to all children within the Village.

Trustee Brassard informed the Board that Digger Laing asked to be excused from the meeting this evening as he came in early for snow removal. Trustee Brassard read aloud the monthly DPW Report that Mr. Laing provided as follows:

- Garbage and recyclable pick up continues as scheduled.

- Essex County provided their bucket truck to assist with hanging three strings of Christmas lights in the Village.
- The train station area was cleaned up for arrival of the CP Rail Holiday Train. A thank you is extended to Manfred Construction for raking the parking lot.
- One Salter is broken and currently being serviced.
- The 550 Dump truck will be ready for pickup on 12/13/16
- Due to the snow, half of the garbage was picked up in the Village today; the remainder will be picked up tomorrow.

PUBLIC COMMENT PERIOD: There were no comments from the public.

BOARD DISCUSSION/REPORTS: Trustee Brassard informed the Board that he has spoke with the Village's health insurance representative with regard to employee health insurance for January 1, through March 31, 2017. The only insurance company that was willing to provide health insurance for three months was Excellus Blue Cross/Blue Shield. The Village may keep their current policy with Excellus and the premium is only expected to increase 7%. Mayor Guerin asked if the Town has the same health insurance plan, or one comparable to what the union employees currently have with the Village. Mr. Perry indicated that they will join the Town's plan and take whatever benefits they offer. Trustee Brassard stated that the Town's health insurance plan is actually a little better and they also offer their employees a flex plan.

A motion was made by Trustee Curran, seconded by Trustee Davenport, to remain with the current Excellus Health Insurance Plan from January 1, 2017 through March 31, 2017. Yes; Mayor Guerin; Trustees Brassard, Curran and Davenport. No; None. Absent; Trustee Smyth, motion carried.

Recurring Old Business: Mayor Guerin provided an update on the Manhole 13 Project as follows: the issue with Van Slooten is still not settled. The Village attorney re-offered the original agreement and has not heard back from Mr. Van Slooten, Sr. to date. Mr. Perry indicated that the construction for this project is complete and suggested scheduling a meeting with Mr. Van Slooten, Sr. to attempt to resolve the matter. Mayor Guerin indicated that Mr. Van Slooten claims the Village did not obtain an easement. Mayor Guerin advised our attorney that the project did not change anything on his land; Mr. Perry agreed.

Trustee Brassard provided an update on the Rice Lane Project as follows: work is done for this year; the drainage and top coat of blacktop will be finished in the spring. There are a couple of sidewalk cracks that will also be repaired. Complaints were minimal with the exception of the residents on the end who are concerned with tripping due to the end of their driveway not being even with the road.

Mayor Guerin provided an update on the proposed Zoning Law as follows: we are currently waiting on the attorney to approve the preamble and resolution before the law is adopted. Trustee Curran indicated that there are still a few changes that need to be made to the law. Mayor Guerin reiterated that changes can be made as needed after the law is adopted and with regard to consideration of future applications. Mayor Guerin and Bill Ball recently reviewed the entire law with the consultant and made additional changes to allow for the zoning law to be more business friendly. Trustee Brassard indicated that the set back concerns voiced last month by Mr. Jaquish who is looking to open a craft brewery near the Van Slooten Marina can be changed as well as the language in the zoning law.

Old Business: A motion was made by Trustee Brassard and seconded by Trustee Curran, to approve the Board Meeting minutes for November 14th, 15th and 22, 2016. Yes; Mayor Guerin, Trustees Brassard, Curran and Davenport. No; none. Absent; Trustee Smyth, motion carried.

New Business: The November 2016 Accounts Receivable Report and monthly Water Adjustment Reports were presented to the Board for review.

The Board reviewed the Water/Sewer Bill Requests for Adjustments received as well as the account histories for each and made the following determinations:

Account No. 48 – This account was previously billed the flat family rate and requested to have a meter installed. The owner is requesting to have the billing changed to a single flat rate as it is now a one person residence. A motion was made by Trustee Curran, seconded by Trustee Davenport, to adjust the account to reflect a single flat rate for the current and all future billings. Yes; Mayor Guerin, Trustees Curran and Davenport. No; none. Abstained; Trustee Brassard. Absent; Trustee Smyth, motion carried.

Account No. 280 – The account owner was overbilled based on the previous account history. A motion was made by Trustee Brassard, seconded by Trustee Davenport, to adjust the account to reflect the minimum usage of 18,000 gallons of water and in accordance with past usage. Yes; Mayor Guerin, Trustees Brassard, Curran and Davenport. No; none. Absent; Trustee Smyth, motion carried.

The Board continued the discussion from the Special Meeting on November 22, 2016 regarding the issue with the current vision insurance provided to eligible Village employees. The insurance company changed carriers in June 2016, unbeknownst to the Village. Under the new carrier, the list of local providers is now limited to three, two of which are not accepting new patients. The bargaining unit employees can no longer go to their preferred providers due to the change and are not satisfied with the one available provider who can not provide the specialized services that some employees require. The Board looked into dropping the current coverage however can not find another carrier to insure the Village for three months and doesn't want to cause an issue with regard to loss of coverage or continuation of coverage.

Trustee Brassard recommended the employees use the additional eye insurance available through the regular health insurance plan with the Village reimbursing employees for the \$40 co-pay and providing an allowance comparable to the previous optical insurance of \$175, for all eligible employees of the Village towards glasses or contacts; this would also allow for the employees to use their preferred providers. The Board agreed and a motion was made by Trustee Brassard, seconded by Trustee Davenport, to abide by the recommendation. Yes; Mayor Guerin, Trustees Brassard, Curran and Davenport. No; none. Absent; Trustee Smyth, motion carried.

A motion was made by Trustee Brassard, seconded by Trustee Curran, to approve the November 28th and December 12, 2016 bills for payment. Yes; Mayor Guerin, Trustees Brassard, Curran and Davenport. No; none. Absent; Trustee Smyth, motion carried.

Abstract Distributions

General	\$58,329.34	Joint Activity	\$14,727.78
Water	\$18,796.38	Capital	\$12,363.00
Sewer	\$94,558.99		

A Public Hearing is scheduled for Tuesday December 13, 2016 at 7:00 pm at the Knights of Columbus on the proposed incorporation of the Port Henry Volunteer Fire Department.

Holiday Closures: The Village will be closed on Monday December 26, 2016 in observance of the Christmas holiday and on Monday January 2, 2016 in observance of New Year's holiday. Garbage will be picked up on Tuesdays for these two weeks.

The next regularly scheduled Board Meeting will be held on January 9, 2017 at 7:00 pm at the Village Hall. All Board meetings are open to the public.

Second Public Comment Period: Trustee Brassard requested that a thank you letter be sent to Heather Curran for the donation of the Christmas tree for the traffic circle this year.

Mayor Guerin and Trustee Brassard wished everyone a Merry Christmas and a Happy New Year. Mayor Guerin called for further public comment; there was none.

A motion was made by Trustee Curran, seconded by Trustee Davenport to adjourn the meeting at 7:35 pm. Yes; Mayor Guerin, Trustees Brassard, Curran and Davenport. No; none. Absent; Trustee Smyth, motion carried.

ADJOURNED

Denise C. Daly, Village Clerk