

SPECIAL MEETING OF THE VILLAGE OF PORT HENRY
BOARD OF TRUSTEES

LOCATION: MUNICIPAL BUILDING, 4303 MAIN STREET
PORT HENRY, NY 12974

DATE: MAY 29, 2015

TIME: 10:00 AM

PRESENT: Deputy Mayor Brassard, Trustees McDonough and McDonald, Treasurer Monette.

ABSENT: Mayor Guerin and Trustee Rich

ATTENDANCE: Janelle Jurkiewicz.

Deputy Mayor Brassard called the Special Meeting to order at 10:02 am, led the salute to the flag and thanked everyone for attending.

Deputy Mayor Brassard indicated that the purpose of the Special Meeting was to audit and approve payment of the fiscal year end bills, as well as any necessary budget transfers, and address any miscellaneous end of year business.

Copies of the proposed budget transfers were distributed to the Board and have been attached to the official Board Minutes kept on file.

A motion was made by Trustee McDonough, seconded by Trustee McDonald, to approve the fiscal year end budget transfers. Yes; Deputy Mayor Brassard, Trustee McDonough and McDonald. No; none. Absent; Mayor Guerin and Trustee Rich, motion carried.

The Board discussed the following reserves:

- Use the DPW equipment reserve to purchase the salter.
- Retaining wall-will get completed.
- Office repairs-Ceiling to be fixed.
- Unemployment Insurance-transfer to A fund in a public meeting when to be used.
- Reservoir-Leave as is.
- Put \$7000.00 for water meters.
- Put \$15,000.00 for water line repair on Spring Street.

A motion was made by Trustee McDonald, seconded by Trustee McDonough to approve the establishment of the above listed reserves. Yes; Deputy Mayor Brassard, Trustees McDonough and McDonald. No; none. Absent; Mayor Guerin and Trustee Rich, motion carried.

Discussion ensued regarding payment of the campground loan and Treasurer Monette explained that the last payment would be made today.

Discussion ensued regarding the contingent account would not have to be used..

After review, a motion was made by Trustee McDonald, seconded by Trustee McDonough, to approve the payment of the fiscal year end bills presented. Yes; Deputy Mayor Brassard, Trustees McDonough and McDonald. No; none. Absent; Mayor Guerin and Trustee Rich, motion carried.

A motion was made by Trustee McDonough, seconded by Trustee McDonald to pass a resolution to submit an application for the 2015 Program Year New York State Community Development Block Grant for a maximum award amount of \$600,000.00 to replace the water and sewer lines located on Rice Lane in the Village of Port Henry. No; none. Absent: Mayor Guerin and Trustee Rich, motion carried.

A motion was made by Trustee McDonald, seconded by Trustee McDonough to pass a resolution to schedule a Public Hearing on Monday, June 8, 2015 at 6:45 pm to provide an overview of the Community Development Block Grant Program as well as provide an opportunity for the public to ask questions and make comments on the grant and overall needs of the community.

A motion was made by Trustee McDonough, seconded by Trustee McDonald, to adjourn the meeting at 10:37 am. Yes; Deputy Mayor Brassard, Trustees McDonough and McDonald. No; none. Absent; Mayor Guerin and Trustee Rich, motion carried.

ADJOURNED

Paula Monette, Village Treasurer