

SPECIAL MEETING OF THE VILLAGE OF PORT HENRY
BOARD OF TRUSTEES

LOCATION: MUNICIPAL BUILDING, 4303 MAIN STREET
PORT HENRY, NY 12974

DATE: MAY 28, 2014

TIME: 7:00 PM

PRESENT: Deputy Mayor Brassard, Trustees McDonough and Rich, Clerk Daly, Treasurer Monette, Chief Water and Wastewater Plant Operator; Carl (Chip) Perry and Port Henry Fire Chief; Jim Hughes.

ABSENT: Mayor Guerin and Trustee McDonald.

ATTENDANCE: Janelle Jurkiewicz.

Deputy Mayor Brassard called the Special Meeting to order at 7:00 pm, led the salute to the flag and thanked everyone for attending.

Deputy Mayor Brassard indicated that the purpose of the Special Meeting was to audit and approve payment of the fiscal year end bills, as well as any necessary budget transfers.

Copies of the proposed budget transfers were distributed to the Board and have been attached to the official Board Minutes kept on file. After review and discussion the Board agreed to adjust the Joint Activity Fund legal expenses by \$1,000 if necessary after further review of the matter.

A motion was made by Trustee Ruth, seconded by Trustee Rich, to approve the fiscal year end budget transfers. Yes; Deputy Mayor Brassard, Trustee McDonough and Rich. No; none. Absent; Mayor Guerin and Trustee McDonald; motion carried.

The Board discussed and established the following reserves:

- \$20,000 for the Fire Department - \$4,000 for furnace repairs, \$6,000 for radios and \$10,000 for air packs
- \$7,000 - Wastewater Treatment Plant
- \$3,000 – Reservoir
- \$14,400 – Water Meters
- \$3,500 – Village Hall building repairs

A motion was made by Trustee McDonough, seconded by Trustee Rich to approve the establishment of the above listed reserves. Yes; Deputy Mayor Brassard, Trustees McDonough and Rich. No; none. Absent; Mayor Guerin and Trustee McDonald, motion carried.

Discussion ensued regarding maintenance and plans for the campground and beach.

The Board decided to advertise for a part time maintenance position at the campground for the remainder of the season by motion from Trustee Rich, seconded by Trustee McDonough. The position will pay \$10.00 per hour and will be advertised in the Press Republican on Sunday, June 1st. The deadline to submit applications will be June 9, 2014. Yes; Deputy Mayor Brassard, Trustees McDonough and Rich. No; none. Absent; Mayor Guerin and Trustee McDonald, motion carried.

Discussion ensued regarding paving of the fire house parking lot if there is any blacktop left over from the Elizabeth Street Project.

After review, a motion was made by Trustee Rich, seconded by Trustee McDonough, to approve the payment of the fiscal year end bills presented. Yes; Deputy Mayor Brassard, Trustees McDonough and Rich. No; none. Absent; Mayor Guerin and Trustee McDonald, motion carried.

A motion was made by Trustee Rich, seconded by Trustee McDonough, to adjourn the meeting at 7:42 pm. Yes; Deputy Mayor Brassard, Trustees McDonough and Rich. No; none. Absent; Mayor Guerin and Trustee McDonald, motion carried.

ADJOURNED

Denise C. Daly, Village Clerk