

REGULAR MEETING OF THE VILLAGE OF PORT HENRY
BOARD OF TRUSTEES

LOCATION: MUNICIPAL BUILDING, 4303 MAIN STREET
PORT HENRY, NY 12974

DATE: May 30, 2013

TIME: 7:00 PM

PRESENT: Mayor Guerin, Trustees McDonough, Rich, Sheldon and Treasurer Davenport.

ABSENT: Trustee Brassard.

ATTENDANCE: John Viestenz and Janelle Jurkiewicz.

Mayor Guerin called the meeting to order at 7:00 pm followed by the salute to the flag.

The Special Meeting was called for the purpose of auditing the year end fiscal bills, approving the year end budget transfers as needed and to address any miscellaneous year end business.

The Board reviewed the proposed fiscal year end budget transfers. A motion was made by Trustee McDonough, seconded by Trustee Sheldon, to approve the fiscal year end budget transfers. Yes; Mayor Guerin, Trustees McDonough, Rich and Sheldon. No; none. Absent; Trustee Brassard, motion carried.

The Board discussed the establishment of reserves and determined that a Capital Reserve for the campground will be established in the amount of \$4,500., a Water Reservoir Reserve in the amount of \$3,000., and a \$2000.DPW Reserve for radios, by motion from Trustee McDonough, seconded by Trustee Sheldon. Yes; Mayor Guerin, Trustees McDonough, Rich and Sheldon. No; none. Absent; Trustee Brassard, motion carried.

A motion was made by Trustee Rich, seconded by Trustee McDonough, to approve the payment of the fiscal year end bills. Yes; Mayor Guerin, Trustees McDonough, Rich and Sheldon. No; none. Absent; Trustee Brassard, motion carried.

The Board reviewed the Village liability insurance proposals from TD Insurance Company. A motion was made by Trustee Rich, seconded by Trustee McDonough, to approve and accept the proposal as presented. Yes; Mayor Guerin, Trustees McDonough, Rich and Sheldon. No; none. Absent; Trustee Brassard, motion carried.

A motion was made by Trustee Rich, seconded by Trustee McDonough, to adjourn the Special Meeting at 7:59 pm at which time the Board will enter into Executive Session to discuss personnel matters. Yes; Mayor Guerin, Trustees McDonough, Rich and Sheldon. No; none. Absent; Trustee Brassard, motion carried.

ADJOURNED

Village Clerk

EXECUTIVE SESSION OF THE VILLAGE OF PORT HENRY
BOARD OF TRUSTEES

DATE: MAY 30, 2013

TIME: 8:00 PM

PRESENT: Mayor Guerin, Trustees McDonough, Rich and Sheldon.

ABSENT: Trustee Brassard.

No action was taken by the Board in Executive Session. Upon conclusion of the Executive Session, the Board entered back into regular session at 8:37 pm.

REGULAR SESSION

The Board concluded and determined that Paula Monette would be hired as the Treasurer, with a date of hire of June 18, 2013.

The Board concluded and determined that John LaForest would be hired as the Deputy Superintendent of Water and Streets, with a date of hire of June 10, 2013.

A motion was made by Trustee Rich, seconded by Trustee Sheldon, to adjourn the regular session at 8:43 pm. Yes; Mayor Guerin, Trustees McDonough, Rich and Sheldon. No; none. Absent; Trustee Brassard, motion carried.

ADJOURNED

Village Clerk