

SPECIAL MEETING OF THE VILLAGE OF PORT HENRY  
BOARD OF TRUSTEES

LOCATION: MUNICIPAL BUILDING, 4303 MAIN STREET  
PORT HENRY, NY 12974

DATE: SEPTEMBER 26, 2012

TIME: 7:00 PM

PRESENT: Mayor Guerin, Trustees Brassard, McDonough and Sheldon, Treasurer Jurkiewicz and Deputy Superintendent of Water and Streets; John Tromblee.

ABSENT: Trustee Rich.

ATTENDANCE: John Viestenz, Jackie Viestenz and Richard Sheffer.

Trustee Sheldon acting as Deputy Mayor, called the meeting to order at 7:00 pm, followed by the salute to the flag.

Trustee Sheldon announced that the purpose of this Special Meeting is for the Board to discuss the flooding and drainage issues that occur on Elizabeth Street during heavy rain storms.

At the September 10, 2012 Board Meeting Heather and Ken Robbins and Randy Beeman, residents and property owners on Elizabeth Street, reiterated their concerns to the Board with regard to the flooding of their properties and homes that have occurred in the past and will occur again, in the event of another heavy rain. The residents demanded that the Board find a solution to the problem as soon as possible as the flooding causes a significant safety hazard that threatens both life and property. Mr. and Mrs. Robbins indicated that repairs to their home and property have added up to approximately \$10,000.

The Village has since consulted with the property owners on site and sought the advisement of an Essex County Highway Engineer with regard to this matter. Trustee Sheldon asked John Tromblee to relay the solution that the Village has come up with.

Mr. Tromblee indicated that a catch basin was installed in the vicinity of 5 and 9 Elizabeth Street last year. Due to the infrastructure that was already in place, the Village could only install an 8 inch pipe to the catch basin. The remedy involves removing the 8 inch pipe and replacing it with an 18 inch pipe in order for the water to drain at a faster rate. The pipe is approximately 13 feet down in the ground and the Village does not have the equipment needed to do the job, so Sam Meachem will need to be hired to dig and install the 18 inch line.

There is also a brook that runs behind the property located at 14 Elizabeth Street that also floods during heavy rains. The Village will place another 12 inch pipe in this area that will also feed to the structure, thus alleviating the brook from flooding in the future, which also contributes to the flooding issue on Elizabeth Street.

Mr. Tromblee provided the Board with an approximate cost of \$3,800 for this project. There is 18 inch pipe left over from the College Street project that will be used, however six lengths of 12 inch pipe will also be needed for this project. The \$3,800 includes the materials, hiring Sam Meachem for a day and the asphalt. Regular Village DPW labor is not included in this cost.

Trustee Sheldon indicated that Mayor Guerin spoke with Jane McGrath, the property owner of 14 Elizabeth Street, regarding the Village's plans for this project. Ms. McGrath was in agreement with the Village's plans as long as her property is restored to its original state upon completion of the project. Mayor Guerin assured her that this would be the case.

It was determined that the sidewalks on Elizabeth Street will not need to be raised at this time as the solution presented should alleviate the flooding problem.

Trustee Sheldon asked the Treasurer how this project will be funded. Treasurer Jurkiewicz indicated that \$25,000 was put into reserve back in May for the College Street repairs. John Tromblee informed the Board that there most likely will not be any funds left over from the College Street project. The Treasurer then indicated that the cost can be charged to the budget and if there is an over run it can be taken out of the contingency fund, provided there are no significant overages in other funds. At this time, the Village should plan on pulling \$4,000 from the contingency fund for this project.

The Treasurer proceeded to provide an over view of funds with regard to where the Village may be towards the end of the fiscal year, depending on expenses.

Richard Sheffer entered the meeting at 7:15 pm.

Trustee Sheldon asked the Treasurer what the status of the Village's cash flow is at this time. Treasurer Jurkiewicz indicated that cash flow is always a consideration and that it is up to the Board to set the priorities with regard to spending. The Treasurer reiterated that any discretionary items should be put on hold as there are a couple of large expenses coming up in December that the Village will be paying; approximately \$57,000 to the New York State Retirement Fund and a \$12,000 final payment on the 2008 International Dump Truck.

The Board discussed setting up interviews for the Campground Manager position. Trustees Brassard and McDonough agreed to hold the interviews. Trustee McDonough indicated that she would contact the candidates that have submitted letters of interest, for Tuesday October 2, 2012 after 4:00 pm.

Mayor Guerin entered the meeting at 7:20 pm.

Mayor Guerin indicated that he has placed a call to Jim Dugan of AES, Northeast to request a copy of The Village of Port Henry/Town of Moriah Combined Inflow Infiltration Study Flow Monitoring Report dated August 17, 2001.

Mayor Guerin informed the Board that he will place a call to Jim McKenna of ROOST, in Lake Placid to see if there may be any funds available to cover the cost of the Champ signs as discussed at the Joint Board meeting.

Mayor Guerin indicated that he was glad the property owners attended the September 10, 2012 Board meeting to re-address the flooding issues they have encountered on Elizabeth Street; a remedy has been found that should provide a feasible and satisfactory solution to the problem.

A motion was made by Trustee Brassard, seconded by Trustee McDonough to adjourn the meeting at 7:30 pm. Yes; Mayor Guerin, Trustees Brassard, McDonough and Sheldon. No; none. Absent; Trustee Rich, motion carried.

ADJOURNED

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Village Clerk