

SPECIAL MEETING OF THE VILLAGE OF PORT HENRY  
BOARD OF TRUSTEES

LOCATION: MUNICIPAL BUILDING, 4303 MAIN STREET  
PORT HENRY, NY 12974

DATE: SEPTEMBER 20, 2012

TIME: 7:00 PM

PRESENT: Mayor Guerin, Trustees Brassard, McDonough, and Sheldon, Treasurer Jurkiewicz

ABSENT: Trustee Rich

ATTENDANCE: Margaret Parah

Mayor Guerin called the meeting to order at 7:03 pm, followed by the salute to the flag.

Mayor Guerin indicated that the Board called this Special Meeting to pass the necessary resolutions to approve and authorize the lease-purchase agreement for the 2012 Case Loader, the lease agreement between the Village and Fire Department, and to schedule a Public Hearing on proposed Local Law No. 4 of 2012.

At the conclusion of this meeting, the Board will enter into Executive Session to discuss a personnel matter pertaining to the recommendations of the interviewing committee, with regard to the Treasurer's position, as a result of the interviews conducted on September 18, 2012.

Copies of the First Niagra Lease Purchase Agreement for the 2012 Case Loader were distributed to the Board for review prior to the meeting. A motion was made by Trustee McDonough, seconded by Trustee Sheldon to pass a Resolution approving and authorizing the execution of the Lease Purchase Agreement. Vote:

Ayes: Mayor Guerin, Trustees Brassard, McDonough, and Sheldon.

Nays: None.

Absent: Trustee Rich.

By a vote of 4 to 0, this Resolution was duly adopted by the Village of Port Henry Board of Trustees on this 20<sup>th</sup> day of September, 2012.

The Port Henry Fire Department is in the process of applying for a beverage license through the NYS Liquor Authority. One of the requirements for approval is a lease agreement between the Village of Port Henry and the Fire Department. Village Attorney Soloski has crafted a lease agreement for this purpose, which was distributed to the Board prior to the meeting for review. A motion was made by Trustee Sheldon, seconded by Trustee Brassard, to pass a Resolution approving and authorizing the execution of said lease for the purposes stated above. Vote:

Ayes: Mayor Guerin, Trustees Brassard, McDonough, and Sheldon.

Nays: None.

Absent: Trustee Rich.

By a vote of 4 to 0, this Resolution was duly adopted by the Village of Port Henry Board of Trustees on this 20<sup>th</sup> day of September, 2012.

Margaret Parah asked about the Fire Department being allowed to sell liquor. Trustees Sheldon and Brassard explained that the Port Henry Fire Department has sold beer only under license to its members for many years. Mrs. Parah then asked if the Fire Department provides an accounting to the Village of their liquor sales and if their books were open to the public. She was advised that the Fire Department has to account to the NYS Liquor Authority, but not to the Village, and their books are not open to the public.

Proposed Local Law No. 4 of 2012; extending the moratorium on Street Level Residential Development in a Portion of the Village of Port Henry, was distributed to the Board for review on September 19, 2012. A copy thereof is on file in the Village Office and will remain open for public inspection during normal office hours. Copies are also available for the public in attendance at this evening's Special Meeting. The Board made no changes to the proposed law. A motion was made by Trustee McDonough, seconded by Trustee Brassard, to pass a Resolution to schedule the required Public Hearing on Monday October 15, 2012 at 6:45 pm. Vote:

Ayes: Mayor Guerin, Trustees Brassard, McDonough and Sheldon.

Nays: None.

Absent: Trustee Rich.

By a vote of 4 to 0, this Resolution was duly adopted by the Village of Port Henry Board of Trustees on this 20<sup>th</sup> day of September, 2012.

Margaret Parah left the meeting at 7:16 pm.

Trustee Sheldon asked if the Board could have a Special Meeting to discuss the drainage problems on Elizabeth Street. The Board agreed to schedule a Special Meeting for Wednesday, September 26, 2012 at 7:00 pm.

A motion was made by Trustee McDonough, seconded by Trustee Brassard, to adjourn the meeting at 7:19 pm, at which time the Board will enter into Executive session to discuss the personnel matter referred to at the beginning of this meeting. Yes; Mayor Guerin, Trustees Brassard, McDonough, and Sheldon. No; none. Absent; Trustee Rich, all in favor, motion carried.

MEETING ADJOURNED

---

Village Treasurer

EXECUTIVE SESSION

DATE: September 20, 2012

PRESENT: Mayor Guerin, Trustees Brassard, McDonough, and Sheldon, and Treasurer Jurkiewicz.

ABSENT: Trustee Rich

Mayor Guerin called the Executive Session to order at 7:23 pm.

The Board discussed the three candidates who were interviewed by the committee for the Treasurer's position. Trustees Brassard and McDonough advised the Board of the recommendation of the committee. A Motion was made by Trustee McDonough, seconded by Trustee Brassard, to pass a Resolution to offer the Treasurer's position to the candidate recommended by the committee.

Ayes: Mayor Guerin, Trustees Brassard, McDonough and Sheldon.

Nays: none.

Absent: Trustee Rich

By a vote of 4 to 0, this Resolution was duly adopted by the Village of Port Henry Board of Trustees on this 20<sup>th</sup> day of September, 2012.

Trustee McDonough will contact the candidate on Friday, September 21, 2012, to verbally offer the position. A formal written offer to the candidate will follow.

A motion was made by Trustee Brassard, seconded by Trustee McDonough, to adjourn the Executive Session at 7:41 pm.

ADJOURNED

---

Village Treasurer