

SPECIAL MEETING OF THE VILLAGE OF PORT HENRY
BOARD OF TRUSTEES

LOCATION: MUNICIPAL BUILDING, 4303 MAIN STREET
PORT HENRY, NY 12974

DATE: May 29, 2012

TIME: 7:00 PM

PRESENT: Mayor Guerin, Trustees Brassard, McDonough, Rich, and Sheldon, Deputy Superintendent of Water and Streets John Tromblee, and Treasurer Jurkiewicz.

ATTENDANCE: None

Mayor Guerin called the meeting to order at 7:02 pm, followed by the salute to the flag.

The Board called this Special Meeting to audit the year-end fiscal bills, approve year-end budget transfers, and to discuss, and possibly establish, some reserves.

Port Henry Fire Department Chief Jim Hughes entered the meeting at 7:05 pm

A motion was made by Trustee McDonough and seconded by Trustee Sheldon to approve the fiscal year-end budget transfers previously distributed to the Board Yes; Trustees Brassard, McDonough, Rich and Sheldon. No; none. All in favor, motion carried.

The Board reviewed the requests by Larry LaPorte and Justin Blais to adjust their respective water/sewer bills. The Board decided to table Mr. LaPorte's request until the next Board meeting, pending further information. The Board denied the request by Mr. Blais for an adjustment.

After some discussion, the Board decided to establish reserves for several items for the General Fund and increase one existing reserve for the Water Fund.

With regard to the General Fund, the Board agreed to set up the following reserves: \$65,000 for the repayment of the Budget Note; \$20,000 for DPW equipment and repairs; \$25,000 for emergency Village repairs; and \$1,000 for Fire Department building repairs.

For the Water Fund, it was agreed to increase the existing reserve for cleaning the reservoir by \$3,000.00.

A motion was made by Trustee Brassard and seconded by Trustee McDonough to approve the establishment of the above listed reserves. Yes; Trustees Brassard, McDonough, Rich and Sheldon. No; none. All in favor, motion carried.

A motion was made by Trustee Rich and seconded by Trustee McDonough to approve the payment of the fiscal year-end bills. Yes; Trustees Brassard, McDonough, Rich and Sheldon. No; none. All in favor, motion carried.

Abstract Distributions:

General \$43,754.46

Water \$2,601.56

Sewer \$916.64

Joint \$7,776.90

Capital \$16,792.00

In regard to the drainage issue on College Street, Deputy Superintendent Tromblee brought the Board up to date on his conversations with Bob Leveille, from the Essex County Engineers Office, and advised that additional personnel from the County Engineer's Office would be reviewing the situation. As of yet, no solution has been determined. In addition to the immediate problem, Mr. Tromblee noted that the Board

needs to consider what other issues/problems may be created in other places in the storm drain system by the fixes on College Street. The Board agreed that the issue be included on the agenda for the June 11, 2012 Board meeting.

Trustees Brassard and Sheldon brought the rest of the Board up to date on a meeting, on Saturday, May 26, 2012, that was held with a group of campers at the Champ RV Park. Trustee Brassard had developed rules/guidelines for the waterfront ramps/platforms to be used at the campground. The main discussion with the campers was in regard to Rule 6, regarding the Village right to remove ramps if deemed appropriate. After some discussion, the Board of Trustees agreed that the Village of Port Henry reserves the right to remove any or all ramps at any time. Trustee Rich offered to edit the rules/guidelines. A motion was made by Trustee Rich and seconded by Trustee McDonough to accept the rules/guidelines with the modifications discussed. Yes; Trustees Brassard, McDonough, Rich and Sheldon. No; none. All in favor, motion carried.

Mayor Guerin advised the Board that Sharon Reynolds has requested a meeting on the Main Street grant. Trustees McDonough and Rich agreed to attend the meeting on behalf of the Village. The meeting will be at 5:30 pm at the Town Hall on Thursday, June 7, 2012. Tom Scozzafava, Town Supervisor; Tim Garrison, Town Council; Barb Brassard, Linda Smyth and Jackie Viestenz will also be attending the meeting.

Trustee Brassard advised the Board that he has contacted Verizon regarding the damage to the sidewalk on Broad Street. He was advised that Verizon will pay for repairs once the Company confirms that their crew caused the damage.

Trustee Brassard advised the Board that he has talked to the Army Corps of Engineers (ACE) in regard to the debris in the sands of Lake Champlain near the beach and campground areas. The debris accumulation is a result of the damage from Hurricane/Tropical Storm Irene. Several items have recently surfaced and there is concern regarding people swimming and wading in the area. Trustee Brassard was advised that the Village of Port Henry needs to make a proposal to clean up the beach area. If the plan is acceptable, the ACE will then issue a permit. Fire Chief Hughes volunteered to have the Fire Department dive team investigate the area near the beach further.

A motion was made by Trustee Brassard, seconded by Trustee McDonough to adjourn the Special Meeting at 8:23 pm. Yes; Trustees Brassard, McDonough, Rich and Sheldon. No; none. All in favor, motion carried.

MEETING ADJOURNED

Village Treasurer