

SPECIAL MEETING OF THE VILLAGE OF PORT HENRY
BOARD OF TRUSTEES

LOCATION: MUNICIPAL BUILDING, 4303 MAIN STREET
PORT HENRY, NY 12974

DATE: May 31, 2011

TIME: 7:00 PM

PRESENT: Mayor Guerin, Trustees Brassard, Rich, and Viestenz, and Treasurer Jurkiewicz.

ATTENDANCE: None

ABSENT: Trustee McDonough

Mayor Guerin called the meeting to order at 7:07 pm, followed by the salute to the flag.

The Board called this Special Meeting to audit the year-end fiscal bills, approve year-end budget transfers, and to discuss, and possibly establish, some reserves.

A motion was made by Trustee Rich and seconded by Trustee Viestenz to approve the fiscal year-end budget transfers. Yes; Trustees Brassard, Rich and Viestenz. No; none. Absent; Trustee McDonough, motion carried.

After some discussion, the Board decided to establish reserves for several items for the General, Sewer and Joint Sewer Funds. The Board decided not to establish any reserves for the Water Fund at this time.

With regard to the General Fund, the Board agreed to set up the following reserves: \$3,800 for an overhead door for the firehouse; \$2,000 for the retaining wall at the firehouse; \$2,000 for the traffic circle on Broad Street; \$5,000 for Community Beautification; \$20,000 for campground repairs needed as a result of the 2011 spring storm damage and flooding; and \$20,000 for repairs to the DPW equipment.

With regard to the Sewer Fund, the Board agreed to set up a \$25,000 reserve for the North End Pump Station for repairs and replacement of equipment, needed as a result of the 2011 spring flooding, \$5,000 for DPW sewer related equipment, and \$20,000 for sewer projects in the Village. With regard to the Joint Sewer Fund, the Board agreed to set up a \$5,000 reserve for equipment purchases for the Wastewater Treatment Plant.

A motion was made by Trustee Brassard and seconded by Trustee Rich to approve the establishment of the above listed reserves. Yes; Trustees Brassard, Rich and Viestenz. No; none. Absent; Trustee McDonough, motion carried.

A motion was made by Trustee Viestenz and seconded by Trustee Brassard to approve the payment of the fiscal year-end bills. Yes; Trustees Brassard, Rich and Viestenz.. No; none. Absent; Trustee McDonough, motion carried.

A brief discussion was had in regard to the opening of the campground. No decisions were made at this time. The topic of the opening of the campground will be discussed again at the June 13, 2011 monthly Board meeting.

A motion was made by Trustee Rich, seconded by Trustee Brassard to adjourn the Special Meeting at 8:19 pm. Yes; Trustees Brassard, Rich and Viestenz. No; none. Absent; Trustee McDonough, motion carried.

ADJOURNED

Village Treasurer